

# MONTCLAIR PUBLIC SCHOOLS

## 2012-2013 Budget



### **Board of Education Members**

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### **Superintendent of Schools**

*Dr. Frank R. Alvarez*

### **Business Administrator**

*Dana Sullivan*

March 19, 2012

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**A**

**2012-2013**

**EXECUTIVE SUMMARY**





# MONTCLAIR PUBLIC SCHOOLS

## OFFICE OF THE SUPERINTENDENT

22 VALLEY ROAD ~ MONTCLAIR, NEW JERSEY 07042

WWW.MONTCLAIR.K12.NJ.US

**FRANK R. ALVAREZ, ED.D.**

*Superintendent of Schools*

March 2012

Dear Community Members:

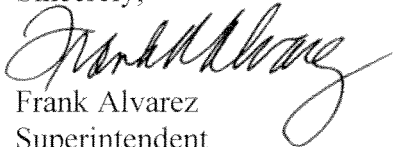
It is a pleasure to report that the school district is fiscally strong and that this year's budget season has been calm. During the past few weeks, the administration has worked tirelessly to present a budget that maintains current programs at present funding levels, calls for enhancements to existing programs and supports one-time expenditures for investments in education.

The Board of Education's focus on delivering a sustainable budget, the administration's prudent spending, and the state's increased support have contributed to presenting a school budget that provides a *thorough and efficient* education for all students in our community. The existing fund balance and the additional state aid have allowed us to prepare a budget with **no tax increase** for the 2012-2013 school year.

Informational sessions, web postings, and email alerts will assist in helping you to stay informed during this process. Please note that a listing of dates for future public discussions on the school budget is included on the following pages. The Board of School Estimate Public Hearing is scheduled for the George Inness Atrium, 141 Park Street, on Monday, March 26, at 7:00 pm.

The Montclair Public Schools continues to be a national model for high-quality, integrated public education. Your support is essential in fulfilling the promise that all students are prepared for success in the 21<sup>st</sup> century.

Sincerely,



Frank Alvarez  
Superintendent

FA:nad

MONTCLAIR BOARD OF EDUCATION  
 CALENDAR FOR  
2012-2013 BUDGET

<u>DAY</u>	<u>DATE</u>	<u>AGENDA</u>
Monday	February 6	Public Board Meeting – Preliminary Budget Discussion
Tuesday	February 21	Governor's Budget Message
Thursday	February 23	Receipt of State Aid Information
Monday	February 27	Board Conference Meeting – Budget Workshop
Monday	March 5	Board Conference Meeting – Budget Workshop – Board adopts tentative 2012-2013 Budget  Submission of the 2012-2013 Budget to the Essex County Superintendent of Schools
Monday	March 19	Public Board Meeting – Public Presentation on School Budget. Board adopts 2012-2013 Budget

All meetings will be held at 7:00 p.m. in the George Inness Cafeteria located at 141 Park Street, unless otherwise indicated.

MONTCLAIR BOARD OF SCHOOL ESTIMATE  
CALENDAR FOR  
2012-2013 BUDGET

<u>DAY</u>	<u>DATE</u>	<u>AGENDA</u>
Thursday	March 22	Board of School Estimate Workshop  Board of School Estimate Notice of Public Hearing and Advertisement of Budget Appears in Montclair Times
Monday	March 26	Board of School Estimate Budget Workshop and Public Hearing
Monday	April 2	Board of School Estimate Adoption of School Budget
Thursday	April 5	Budget Statement Certification submitted to County Superintendent of Schools

All meetings will begin at 7:00 p.m. and will be held in the George Inness Cafeteria located at 141 Park Street.

## BUDGET HIGHLIGHTS

Under this proposed budget, the school system will have provided for the following:

- Continued emphasis on achieving the district's goals and objectives, providing a safe school environment and preserving the integrated magnet system.
- No increase to the school tax levy.
- An increase in State Aid of \$1,937,871.
- Use of \$4,696,392 from fund balance to reduce taxes.
- A transfer of \$950,000 from fund balance into a capital reserve account for use in future years.
- Resources to meet requirements of mandated programs such as special education, ESL, remedial programs in math and language arts for students at risk and programs for accelerated students.
- Sufficient increases to fund health benefits and liability insurance accounts.
- Estimated increases for contractual obligations, such as transportation contracts and cleaning contracts.
- Funds to upgrade technology infrastructure and equipment and other improvements to the facilities.
- No reductions to current programs or staff.
- A budget that is almost \$3 million below the State's adjusted tax levy CAP.
- Funding to continue the Teachers College Partnership for the reading and writing program.
- An increase of 3.0 student assistance counselors to restore full time coverage in all elementary schools.
- Continuation of the evening adult education program, which is a self-supporting program with fees adequate to meet expenses.



**Sources of Revenue**

<u>Source</u>	<u>Actual 2011-2012</u>	<u>Proposed Budget 2012-2013</u>	<u>Increase/ (Decrease)</u>	<u>Percentage Inc/(Dec)</u>
Local Tax Levy	\$97,509,698	\$97,509,698	\$0	0.00%
State Aid	\$4,648,780	\$6,586,651	\$1,937,871	41.69%
Extraordinary Aid	\$425,000	\$600,000	\$175,000	41.18%
SEMI	\$79,459	\$80,853	\$1,394	1.75%
Fund Balance appropriated	\$3,280,919	\$4,696,392	\$1,415,473	43.14%
Fund Balance transferred to capital reserve	\$0	\$950,000	\$950,000	100.00%
Prior year's purchases	\$42,233	\$0	(\$42,233)	-100.00%
Other Revenue	<u>\$335,000</u>	<u>\$335,000</u>	<u>\$0</u>	<u>0.00%</u>
Total Operating Budget	\$106,321,089	\$110,758,594	\$4,437,505	4.17%
Adult School	\$499,520	\$557,554	\$58,034	11.62%
Ed Jobs Fund	\$299,536	\$0	(\$299,536)	-100.00%
Special Revenue Fund	<u>\$4,379,511</u>	<u>\$2,913,122</u>	<u>(\$1,466,389)</u>	<u>-33.48%</u>
Total Budget	<u>\$111,499,656</u>	<u>\$114,229,270</u>	<u>\$2,729,614</u>	<u>2.45%</u>

Tax Rate Calculation	<u>Actual tax rates - 2011</u>	<u>Proposed tax rate - 2012</u>	<u>Percentage Inc/(Dec)</u>
School	\$1.358	*	
School - debt service	<u>\$0.066</u>	*	
Total School Tax rate	\$1.424	*	
School tax on a average house	\$9,284	*	

Assessed value of average home in Montclair 2012	\$507,000	*
Assessed value of average home in Montclair 2011	\$652,000	
Assessed value of average home in Montclair 2010	\$653,000	
Net valuation taxable 2012	\$5,775,681,589	*
Net valuation taxable 2011	\$7,184,909,728	
Net valuation taxable 2010	\$7,323,196,626	
Net valuation taxable 2009	\$7,336,676,131	
Net valuation taxable 2008	\$7,335,108,076	

\*Per the Township Manager, tax rate information is not comparable from 2011 to 2012 due to the townwide reassessment of property.

**Schedule of Basic State Aid**

	<u>2011/2012</u>	<u>2012/2013</u>	Increase/ (Decrease)
Transportation Aid	\$ 0	\$ 1,122,139	\$ 1,122,139
Special Education Aid	3,916,173	4,154,588	238,415
Equalization Aid	0	580,989	580,989
Security Aid	<u>732,607</u>	<u>728,935</u>	<u>(3,672)</u>
	<u>\$ 4,648,780</u>	<u>\$ 6,586,651</u>	<u>\$ 1,937,871</u>

## Schedule of Special Revenue Fund

	<u>Actual</u> <u>2011-2012</u>	<u>Projected</u> <u>2012-2013</u>	<u>Increase/</u> <u>(Decrease)</u>
Local Projects			
NJSBAIG	9,721	0	(9,721)
MFEE - Mt. Hebron	9,443	0	(9,443)
MFEE - Renaissance	9,155	0	(9,155)
MFEE - Bradford	10,759	0	(10,759)
MFEE - Hillside	5,119	0	(5,119)
MFEE - Edgemont	6,627	0	(6,627)
MFEE - Rand	10,321	0	(10,321)
MFEE - MHS	72,936	0	(72,936)
MFEE - DOI	40	0	(40)
MFEE - Glenfield	14,642	0	(14,642)
MFEE - Northeast	11,367	0	(11,367)
MFEE - Nishuane	7,827	0	(7,827)
MFEE - Watchung	7,253	0	(7,253)
MFEE - Pupil Services	1	0	(1)
Delta Dental-Dental Assistant	9,760	0	(9,760)
MCIA - MHS-Conflict Resolution	1,460	0	(1,460)
MCIA - Peer Leadership	1,318	0	(1,318)
MCIA Grants	11,512	0	(11,512)
DD Council Fellowship	343	0	(343)
Central Office - Various Grants	36,004	0	(36,004)
Edgemont - Various Grants	7,325	0	(7,325)
Glenfield - Various Grants	5,000	0	(5,000)
Hillside - Various Grants	2,211	0	(2,211)
Nishuane - Various Grants	8,500	0	(8,500)
Mt. Hebron - Various Grants	6,000	0	(6,000)
MHS - Various Grants	4,285	0	(4,285)
Northeast - Various Grants	3,617	0	(3,617)
Bullock - Various Grants	4,031	0	(4,031)
PSE&G Grant - Rand	33	0	(33)
MHS Guidance	22	0	(22)
DLC - PTA Grant	1,974	0	(1,974)
Mountainside Hosp - Health & Wellness	1,020	0	(1,020)
Fed Challenge	16,316	0	(16,316)
Watchung - Various Grants	72	0	(72)
MHS Athletics - Special Education	4,328	0	(4,328)
MHS - Phys Ed Grant	150	0	(150)
MHS - Allstate grant	2,000	0	(2,000)
Lowes Toolbox for Education - WA	<u>265</u>	<u>0</u>	<u>(265)</u>
Total Local Projects	302,757	0	(302,757)
State Programs			
Non-Public School Textbooks	80,409	80,409	0
Non-Public Auxiliary Services-Ch. 192	147,596	146,474	(1,122)
Non-Public Handicapped-Ch. 193	144,803	144,803	0
Non-Public Nursing Services	<u>114,853</u>	<u>114,853</u>	<u>0</u>
Total State Programs	487,661	486,539	(1,122)
Federal Programs			
Title I	537,774	537,774	0
Title I carry-over	28,463	0	(28,463)
I.D.E.A.	1,624,392	1,624,392	0
I.D.E.A. carry-over	733,007	0	(733,007)
I.D.E.A. Preschool	57,803	57,803	0
I.D.E.A. Preschool carry-over	61,801	0	(61,801)
I.D.E.A. - ARRA - Preschool	137	0	(137)
Vocational Education	36,147	36,147	0
Title II-A	160,367	160,367	0
Title II-A carry-over	21,304	0	(21,304)
Title III-ESL	10,100	10,100	0
Title III-ESL carry-over	6,425	0	(6,425)
FLAP Grant - Chinese	300,373	0	(300,373)
Job Training Partnership Act	<u>11,000</u>	<u>0</u>	<u>(11,000)</u>
Total Federal Programs	3,589,093	2,426,583	(1,162,510)
<b>Total Special Revenue Fund</b>	<b><u>\$4,379,511</u></b>	<b><u>\$2,913,122</u></b>	<b><u>(\$1,466,389)</u></b>

**Status of Surplus (Reserves)**

Audited Balance 6/30/2000	\$943,629
Used as revenue 2000-2001	<u>(\$711,571)</u>
Audited Balance 6/30/01	\$232,058
Increase in surplus 2001-2002	<u>\$74,347</u>
Audited Balance 6/30/02	\$306,405
Increase in surplus 2002-2003	<u>\$325,823</u>
Audited Balance 6/30/03	\$632,228
Increase in surplus 2003-2004	<u>\$1,345,067</u>
Audited Balance 6/30/04	\$1,977,295
Used as revenue 2004-2005	(\$79,078)
Increase in surplus 2004-2005	<u>\$994,629</u>
Audited Balance 6/30/05	\$2,892,846
Used as revenue 2005-2006	(\$1,800,000)
Increase in surplus	<u>\$4,728,096</u>
Audited Balance 6/30/06	\$5,820,942
Used as revenue 2006-2007	(\$2,444,000)
Increase in surplus	<u>\$2,368,336</u>
Audited Balance 6/30/07	\$5,745,278
Used as revenue 2007-2008	(\$2,047,047)
Increase in surplus	<u>\$2,238,452</u>
Audited Balance 6/30/08	\$5,936,683
Used as revenue 2008-2009	(\$2,458,000)
Increase in surplus	<u>\$3,452,800</u>
Audited Balance 6/30/09	\$6,931,483
Used as revenue 2009-2010	(\$2,458,000)
Increase in surplus	<u>\$2,404,172</u>
Audited balance June 30, 2010	\$6,877,655
Used as revenue in 2010-2011	(\$1,647,861)
Increase in surplus	<u>\$5,718,575</u> **
Audited balance June 30, 2011	\$10,948,369
Used as a revenue in 2011-12	(\$3,280,919)
Additional amount used in 2011-12	(\$880,000)
Estimated increase in 2011-12	\$1,000,000 *
Used as a revenue in 2012-13	(\$4,696,392)
Transferred to capital reserve	<u>(\$950,000)</u>
Estimated balance July 1, 2012	<u>\$2,141,058</u> *

\* The increase to surplus in 2011-12 and estimated fund balance at July 1, 2012 will likely be much higher than projected. Additional state aid received in 11-12 and any additional surplus generated will be used to reduce taxes in the 2013-14 budget.

\*\* Breakdown of surplus generated in 2010-11

Revenue	\$1,047,000
Salaries	\$1,375,000
Out of district tuition	\$1,500,000
Supplies and textbooks	\$273,000
Utilities and building maintenance	\$571,000
Transportation	\$467,000
Health insurance and employee benefits	\$224,000
All other areas of budget	<u>\$261,575</u>
Increase in Surplus 10-11 school year	\$5,718,575

TRENDS IN REVENUE

The amount of Federal and State Aid as a percent of total revenues of the school district declined from 22.9% of the budget in 1986-87 to 8.9% in 2012-13. In 2009-10, the state average percent of total revenues from state aid was 40%, in Montclair state aid was 7.8%.

Year	Non Public Aid	Special Education Aid	Other State Aid	Basic State Aid	Total State Aid	Federal Aid	Tax Levy	Other Revenue*	Total Revenue	Basic State Aid As % Of Revenue	Total State Aid As % Of Revenue	Federal Aid As % Of Revenue	Other Revenue As % Of Revenue	Tax Levy As % Of Revenue
2012-13	486,539	4,154,588		3,112,916	7,754,043	2,426,683	97,509,698	6,538,946	114,229,270	2.7%	6.8%	2.1%	5.7%	85.4%
2011-12	487,661	3,916,173	0	1,536,602	5,940,436	3,589,093	97,509,698	4,460,429	111,499,656	1.4%	5.3%	3.2%	4.0%	87.5%
2010-11	419,826	3,549,764	32,169	1,404,090	5,405,849	3,685,406	101,103,844	3,011,443	113,206,542	1.2%	4.8%	3.3%	2.7%	89.2%
2009-10	507,653	3,672,193	0	4,642,503	8,822,349	3,525,817	96,869,014	3,743,981	112,961,161	4.1%	7.8%	3.1%	3.3%	85.8%
2008-09	610,029	3,743,109	500,000	5,475,331	10,328,469	2,577,504	93,005,952	3,720,777	109,632,702	4.9%	9.4%	2.4%	3.4%	84.8%
2007-08	572,326	4,475,567	515,899	4,464,212	10,028,004	2,270,185	88,163,461	3,866,732	104,348,382	4.2%	9.6%	2.1%	3.7%	84.6%
2006-07	509,050	4,475,567	1,515,899	3,912,464	10,412,980	2,088,370	84,222,443	8,001,899	104,725,692	3.7%	9.9%	2.0%	7.7%	80.4%
2005-06	514,845	4,475,567	1,500,000	4,435,257	10,925,669	2,197,053	79,319,100	3,001,928	95,443,750	4.6%	11.4%	2.3%	3.2%	83.1%
2004-05	531,362	4,475,567	1,500,000	4,461,248	10,968,177	1,953,134	74,663,202	2,076,066	89,660,579	5.0%	12.2%	2.2%	2.3%	83.3%
2003-04	451,376	4,475,567	1,000,000	3,821,872	9,748,815	1,771,289	69,898,197	1,947,241	83,365,542	4.6%	11.7%	2.2%	2.3%	83.8%
2002-03	444,705	4,475,567	600,000	2,859,598	8,379,870	2,039,567	63,805,205	1,523,138	75,747,780	3.8%	11.1%	2.7%	2.0%	84.2%
2001-02	447,938	4,313,610	255,750	3,003,683	8,020,981	1,925,503	59,057,870	1,093,311	70,097,665	4.3%	11.4%	2.7%	1.6%	84.3%
2000-01	449,227	3,734,708	397,280	3,777,322	8,358,537	2,348,731	53,731,551	1,580,040	66,018,859	5.7%	12.7%	3.6%	2.4%	81.4%
1999-00	433,867	3,625,944	94,155	4,061,668	8,215,634	2,297,924	50,727,468	1,402,635	62,643,661	6.5%	13.1%	3.7%	2.2%	81.0%
1998-99	380,808	3,500,210	0	4,170,153	8,051,171	1,608,338	48,310,324	1,240,053	59,209,886	7.0%	13.6%	2.7%	2.1%	81.6%
1997-98	313,459	3,070,583	0	4,508,698	7,892,740	1,235,293	47,134,251	2,045,615	58,307,899	7.7%	13.5%	2.1%	3.5%	80.8%
1996-97	377,141	2,674,845	9,815	4,508,745	7,570,546	862,770	45,892,585	3,005,514	57,331,415	7.9%	13.2%	1.5%	5.2%	80.0%
1995-96	430,176	2,674,845	35,696	4,965,809	8,106,526	871,994	43,348,054	2,741,419	55,067,993	9.0%	14.7%	1.6%	5.0%	78.7%
1994-95	413,736	2,531,128	245,825	4,568,789	7,759,478	1,050,748	42,058,236	2,476,733	53,345,195	8.6%	14.5%	2.0%	4.6%	78.8%
1993-94	443,519	2,531,128	110,937	5,669,935	8,755,519	891,731	38,770,069	2,093,732	50,511,051	11.2%	17.3%	1.8%	4.1%	76.8%
1992-93	440,927	2,531,128	186,704	5,585,075	8,743,834	914,515	36,985,823	1,689,898	48,334,070	11.6%	18.1%	1.9%	3.5%	76.5%
1991-92	459,346	2,577,548	33,626	4,339,631	7,410,151	1,014,861	34,279,928	1,099,408	43,804,348	9.9%	16.9%	2.3%	2.5%	78.3%
1990-91	209,064	1,797,995	275,969	3,705,594	5,988,622	2,115,346	32,111,783	1,051,823	41,267,574	9.0%	14.5%	5.1%	2.5%	77.8%
1989-90	255,840	1,772,419	96,000	3,831,790	5,956,049	2,082,932	28,873,365	1,104,846	38,017,192	10.1%	15.7%	5.5%	2.9%	75.9%
1988-89	252,605	1,711,840	125,836	3,806,155	5,896,436	637,699	25,137,208	1,284,590	32,955,933	11.5%	17.9%	1.9%	3.9%	76.3%
1987-88	219,881	1,452,170	75,311	3,502,627	5,249,989	786,425	22,690,841	1,584,643	30,311,898	11.6%	17.3%	2.6%	5.2%	74.9%
1986-87	180,635	1,313,744	46,412	3,279,954	4,820,745	2,132,689	21,226,231	2,108,919	30,288,584	10.8%	15.9%	7.0%	7.0%	70.1%

\* Included in Other Revenue are miscellaneous revenues such as interest income, building rental fees, tuition and fees, summer schools, Adult School, appropriation from fund balance, MCIA and JTPA. In 1997-98, summer school revenue has been moved to the Enterprise Fund in compliance with the new State Chart of Accounts and is no longer part of the operating budget.

\*\* Does not include carry-overs of Federal Grants that will be added to budget in July 2012

Montclair Public Schools  
 22 Valley Road  
 Montclair, New Jersey 07042

**SUMMARY OF SPECIAL EDUCATION COSTS  
 2005-2013**

	Actual <u>2005-2006</u>	Actual <u>2006-2007</u>	Actual <u>2007-2008</u>	Actual <u>2008-2009</u>	Actual <u>2009-2010</u>	Actual <u>2010-2011</u>	Budget <u>2011-2012</u>	Budget <u>2012-2013</u>
Total Out-Of-District Costs	5,241,949	5,512,224	5,964,521	6,399,129	6,720,243	5,308,010	6,881,461	6,804,486
Total In-District Costs	<u>15,683,722</u>	<u>17,731,448</u>	<u>19,150,973</u>	<u>20,154,154</u>	<u>21,533,869</u>	<u>21,368,891</u>	<u>22,880,748</u>	<u>22,386,982</u>
<b>Total Costs</b>	<b>\$20,925,671</b>	<b>\$23,243,672</b>	<b>\$25,115,494</b>	<b>\$26,553,283</b>	<b>\$28,254,112</b>	<b>\$26,676,901</b>	<b>\$29,762,209</b>	<b>\$29,191,468</b>
Less State & Federal Aid	<u>(5,969,535)</u>	<u>(6,149,703)</u>	<u>(6,332,266)</u>	<u>(5,739,898)</u>	<u>(6,441,878)</u>	<u>(6,023,762)</u>	<u>(6,393,313)</u>	<u>(5,836,783)</u>
Net Cost of Special Education to the Board	14,956,136	17,093,969	18,783,228	20,813,385	21,812,234	20,653,139	23,368,896	23,354,685
% of State/Federal Aid to Total Cost	28.5%	26.5%	25.2%	21.6%	22.7%	22.6%	21.5%	20.0%
Total Budget	92,094,151	102,070,000	102,296,116	106,122,082	110,743,938	107,408,060	111,499,656	114,229,270
% of Total Special Education Cost to Total Budget	22.7%	22.8%	24.6%	25.0%	25.5%	24.8%	26.7%	25.6%
% of Net Cost of Special Education Total Budget	16.2%	16.7%	18.4%	19.6%	19.7%	19.2%	21.0%	20.4%
% of Increase of Net Cost to the Board from 2004-05 to 2011-12	56.2%							

**ANALYSIS OF SPECIAL EDUCATION COSTS  
 2005-2013**

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Budget 2012-13
<u>OUT-OF-DISTRICT</u>								
Number of Students	81	85	92	117	116	105	104	116
Tuition Cost	\$ 3,726,871	\$ 3,715,887	\$ 4,468,012	\$ 4,947,698	5,358,290	4,132,671	5,240,650	5,283,926
Transportation Cost	<u>1,515,078</u>	<u>1,796,337</u>	<u>1,496,509</u>	<u>1,451,431</u>	<u>1,361,953</u>	<u>1,175,339</u>	<u>1,640,811</u>	<u>1,520,560</u>
Total Out-Of-District Costs	5,241,949	5,512,224	5,964,521	6,399,129	6,720,243	5,308,010	6,881,461	6,804,486
Cost Per Pupil - Out-Of-District	64,715	64,850	64,832	54,693	57,933	50,552	66,168	58,659
<u>IN-DISTRICT</u>								
<u>Self-Contained/Speech/Resource Center</u>								
Number of Students - Self Contained Resource Room	232	214	197	206	174	197	128	140
Speech	774	827	902	837	780	786	878	890
Total Number of Students	<u>114</u>	<u>88</u>	<u>90</u>	<u>82</u>	<u>82</u>	<u>74</u>	<u>78</u>	<u>80</u>
	1,120	1,129	1,189	1,125	1,036	1,057	1,084	1,110
Number of Teachers - Including Speech	116.4	123.0	123.3	130.5	126.9	126.2	125.8	125.8
Number of Aides	172.1	184.8	206.9	197.0	186.5	175.8	181.0	181.0
Teachers/Aides/Supplies	11,243,301	12,859,341	14,040,607	14,716,742	15,042,764	15,115,168	16,138,616	16,285,360
Child Study Team/Secretaries/Supplies	2,770,435	2,897,886	2,930,410	3,113,843	3,443,149	3,230,756	3,699,611	3,842,738
In-District Transportation	386,332	510,399	533,571	559,811	591,107	548,969	565,381	576,689
I.D.E.A.	<u>1,283,654</u>	<u>1,463,822</u>	<u>1,646,385</u>	<u>1,763,758</u>	<u>2,456,849</u>	<u>2,473,998</u>	<u>2,477,140</u>	<u>1,682,195</u>
Total In-District Costs	\$ 15,683,722	\$ 17,731,448	\$ 19,150,973	\$ 20,154,154	21,533,869	21,368,891	22,880,748	22,386,982
Cost Per Pupil - In-District	14,003	15,705	16,107	17,915	20,786	20,217	21,108	20,168
Total Cost of Special Education	\$ 20,925,671	\$ 23,243,672	\$ 25,115,494	\$ 26,553,283	28,254,112	26,676,901	29,762,209	29,191,468
Transportation Aid - Special Education	(210,314)	(210,314)	(210,314)	(233,031)	(312,836)	0	0	0
I.D.E.A. Revenue	(1,283,654)	(1,463,822)	(1,646,385)	(1,763,758)	(2,456,849)	(2,473,998)	(2,477,140)	(1,682,195)
State Aid	<u>(4,475,567)</u>	<u>(4,475,567)</u>	<u>(4,475,567)</u>	<u>(3,743,109)</u>	<u>(3,672,193)</u>	<u>(3,549,764)</u>	<u>(3,916,173)</u>	<u>(4,154,588)</u>
Net Cost of Special Education to Board of Education	\$ 14,956,136	\$ 17,093,969	\$ 18,783,228	\$ 20,813,385	21,812,234	20,653,139	23,368,896	23,354,685

***B***

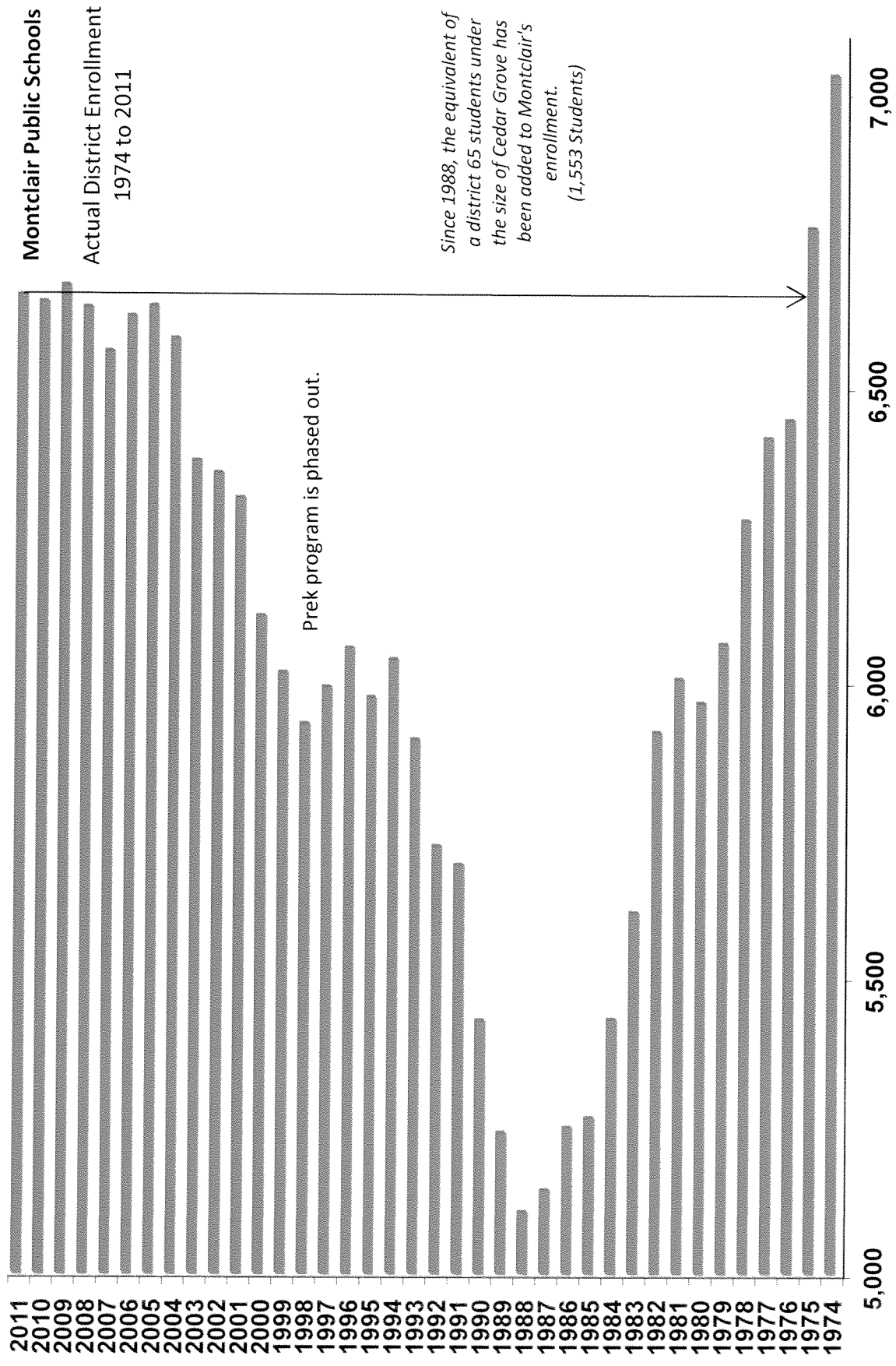
**2012-2013**

**SUPPORTING DATA**



## ENROLLMENT ESTIMATES

GRADES	ACTUAL 2011-2012	PROJECTED 2012-2013	INCREASE/ DECREASE
K - 5	3,045	3,079	34
6 - 8	1,484	1,497	13
9 - 12	1,928	1,923	-5
Special Education - Self Contained	<u>200</u>	<u>200</u>	<u>0</u>
TOTAL K-12	6,657	6,699	42



# MONTCLAIR PUBLIC SCHOOLS

ACTUAL ENROLLMENT 1974-2011

Years> Grades	1974	1975	1976	1977	1978	1979	1980	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011		
SP Ed	128	129	96	109	114	148*	136*	209*	197*	152*	157	156	141	173	156	164	180	193	201	170	113	162	115	162	162	174	189	210	221	208	234	223	229	215	216	174	200	200		
Pre-K	216	213	197	230	239	201	226	253	223	213	263	241	268	270	304	330	304	428	367	460	429	274	315	176	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
K-5n	503	463	418	392	351	382	364	381	389	365	352	384	372	395	398	434	465	394	508	535	532	565	480	523	491	479	503	544	459	558	467	500	522	533	500	518	546	490	481	
1	498	465	465	420	397	361	388	370	383	398	384	351	376	365	411	405	430	468	418	509	530	538	578	488	523	498	495	519	558	479	509	548	470	497	518	512	491	513	534	501
2	451	461	415	459	401	378	347	376	366	336	370	357	349	354	342	402	418	426	460	423	520	515	510	549	478	522	495	479	509	548	470	497	518	512	491	513	534	501		
3	487	425	463	415	458	392	367	340	370	343	313	356	358	331	352	363	409	426	423	462	415	502	497	495	540	479	512	499	480	511	536	464	485	509	503	506	511	544		
4	486	474	403	462	417	464	424	371	341	366	339	310	368	335	335	364	363	412	414	414	470	410	467	493	492	526	471	489	488	475	509	521	461	461	501	504	512	516		
5	506	458	449	399	443	406	476	411	375	341	372	331	312	364	342	346	367	369	404	416	404	464	398	457	476	500	535	470	474	488	472	495	504	461	480	514	498	501		
6	483	493	473	460	399	438	404	462	388	377	351	361	332	317	360	365	364	392	360	409	430	406	471	398	465	478	495	540	478	493	502	482	486	507	469	495	515	486		
7	497	485	483	484	457	375	432	410	475	380	351	336	332	343	311	366	359	376	371	362	410	434	397	433	391	447	459	469	523	450	480	498	473	495	516	476	502	511		
8	536	491	463	470	476	451	390	434	410	463	370	357	341	335	345	310	363	367	346	375	351	393	417	376	429	387	446	478	464	519	447	486	488	464	495	527	475	487		
9	516	554	505	511	533	527	521	438	497	443	474	387	373	309	336	354	344	385	369	365	394	338	398	400	380	408	380	465	481	465	526	456	495	479	484	504	505	454		
10	542	570	551	528	519	539	510	542	469	465	426	484	417	360	361	344	366	350	367	345	354	375	325	388	384	363	404	401	469	469	463	538	469	483	483	476	499	520		
11	592	539	557	554	524	507	514	518	536	443	462	413	453	423	343	346	349	358	343	361	327	343	344	334	382	385	356	402	363	442	477	455	520	449	487	477	478	484		
12	589	549	503	521	545	495	465	489	495	524	445	439	435	467	408	345	347	347	371	356	359	315	346	339	336	370	372	348	388	368	443	482	460	526	448	481	453	470		
k-12	6814	6556	6247	6184	6034	5863	5738	5751	5691	5396	5166	5022	4979	4871	4800	4908	5124	5263	5355	5502	5609	5700	5743	5815	5929	6016	6112	6313	6355	6376	6583	6638	6621	6561	6636	6673	6645	6657		
Total	7030	6769	6444	6414	6273	6064	5964	6004	5914	5609	5429	5263	5247	5141	5104	5238	5428	5691	5722	5902	6038	6074	6058	5991	5929	6016	6112	6313	6355	6376	6583	6638	6621	6561	6636	6673	6645	6657		

THESE ENROLLMENT FIGURES DO NOT REFLECT STUDENTS WHO ARE IN OUT-OF-DISTRICT PLACEMENTS

\*includes shared time

## STAFFING PATTERNS

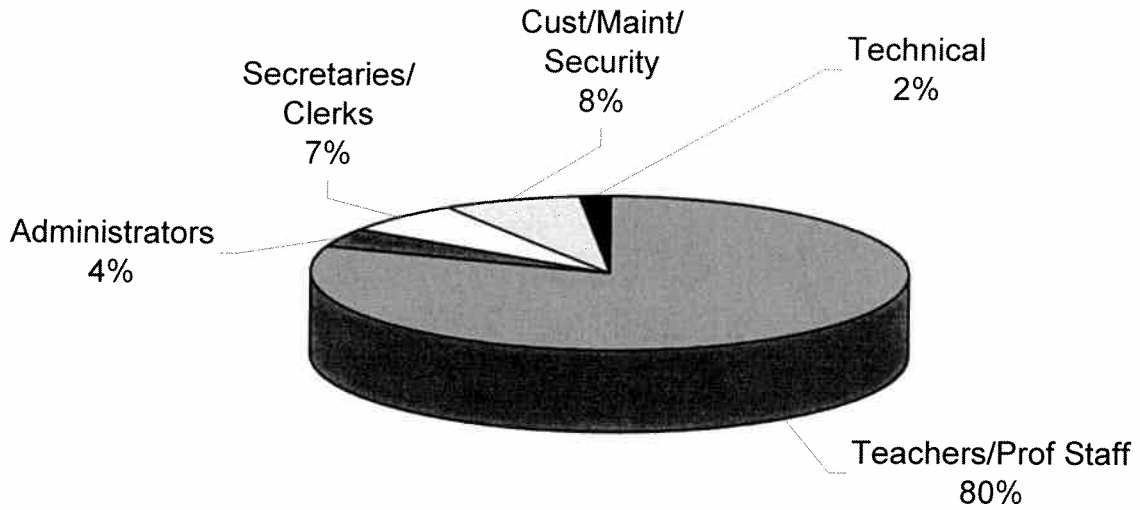
15

	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
STAFF	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>
<u>GENERAL FUND:</u>												
PROFESSIONAL STAFF												
Classroom Teachers	512.30	541.80	546.50	558.00	576.85	594.75	594.05	596.85	589.25	562.30	556.10	565.40
Libr., Guid., Health, C.S.T.	<u>71.50</u>	<u>72.20</u>	<u>75.90</u>	<u>77.10</u>	<u>77.50</u>	<u>89.70</u>	<u>89.10</u>	<u>89.00</u>	<u>90.00</u>	<u>77.10</u>	<u>79.40</u>	<u>84.00</u>
Total	583.8	614.00	622.40	635.10	654.35	684.45	683.15	685.85	679.25	639.40	635.50	649.40
ADMINISTRATORS												
Central Office	11.0	11.0	12.0	12.0	12.0	12.0	13.0	12.0	12.0	10.3	11.3	11.3
Building Level *	<u>19.0</u>	<u>20.0</u>	<u>20.0</u>	<u>21.8</u>	<u>21.8</u>	<u>22.8</u>	<u>22.0</u>	<u>21.0</u>	<u>21.0</u>	<u>21.0</u>	<u>21.0</u>	<u>21.0</u>
Total	30.0	31.0	32.0	33.8	33.8	34.8	35.0	33.0	33.0	31.3	32.3	32.3
SECRETARIAL & CLERICAL												
Central Office	18.40	18.40	17.90	19.90	20.40	21.40	21.40	21.00	21.00	20.70	20.70	20.70
Building Level	<u>29.35</u>	<u>29.35</u>	<u>30.75</u>	<u>34.25</u>	<u>34.75</u>	<u>36.25</u>	<u>37.75</u>	<u>37.15</u>	<u>37.15</u>	<u>34.15</u>	<u>33.15</u>	<u>33.15</u>
Total	47.75	47.75	48.65	54.15	55.15	57.65	59.15	58.15	58.15	54.85	53.85	53.85
PLANT OPERATIONS												
Custodians	32.0	32.0	33.0	33.0	34.0	34.0	34.0	35.0	35.0	37.0	37.0	37.0
Mechanics	8.0	8.0	8.0	8.0	8.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0
Security, Duplicating	<u>14.0</u>	<u>14.0</u>	<u>15.0</u>	<u>14.0</u>	<u>15.0</u>	<u>17.0</u>	<u>16.0</u>	<u>16.5</u>	<u>16.5</u>	<u>14.0</u>	<u>14.0</u>	<u>14.0</u>
Total	54.0	54.0	56.0	55.0	57.0	60.0	59.0	60.5	60.5	60.0	60.0	60.0
TECHNICAL												
Central Office	8.4	10.35	13.75	12.75	12.75	13.0	13.0	12.5	11.2	9.7	9.7	9.7
Building Level	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.8</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Total	11.4	13.35	16.75	15.75	15.75	16.00	16.80	16.50	15.20	13.70	13.70	13.70
SUBTOTAL:	727.0	760.10	775.80	793.80	816.05	852.90	853.10	854.00	846.10	799.25	795.35	809.25
SPECIAL REVENUE FUNDS:**												
Administrators	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.70	1.70	1.70
Professional Staff	11.80	13.30	12.15	12.00	12.70	10.30	4.50	1.50	10.00	5.00	7.20	5.10
Secretarial & Clerical	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>
SUBTOTAL:	14.4	15.9	14.75	14.60	15.30	12.90	7.10	4.10	12.60	8.30	10.50	8.40
TOTAL STAFF (excluding aides)	741.4	776.00	790.55	808.40	831.35	865.80	860.20	858.10	858.70	807.55	805.85	817.65

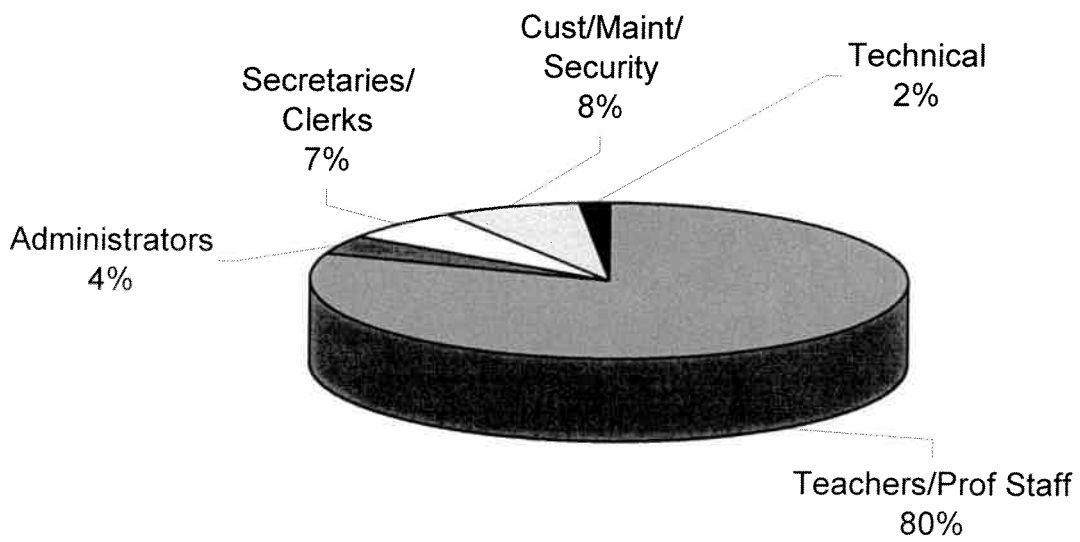
\* In 2009-2010, HS Dept Chairs were reallocated to .5 teacher and .5 bldg admin

\*\*Appropriations included under Special Programs in budget; i.e. Title I, IDEA, DFSCA, Demonstrably Effective Program Aid, Instructional Supplemental Aid, FLAP grant, Federal & State Magnet & Desegregation Grants.

### DISTRICT EMPLOYEES 2012-2013 FISCAL YEAR



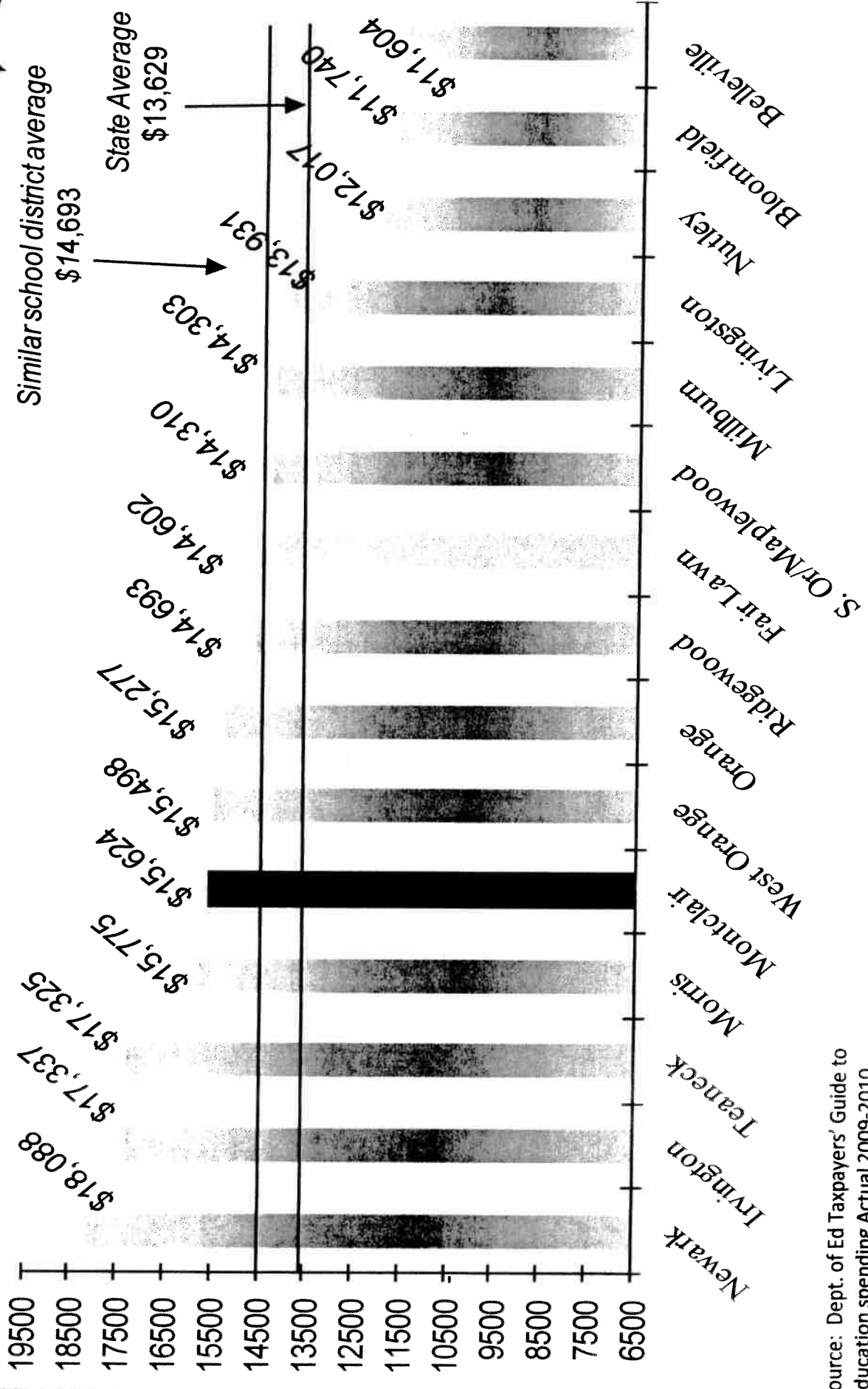
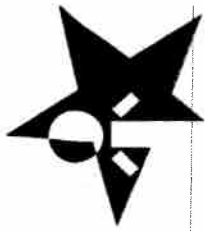
### DISTRICT EMPLOYEES 2011-2012 FISCAL YEAR



# Montclair Public Schools

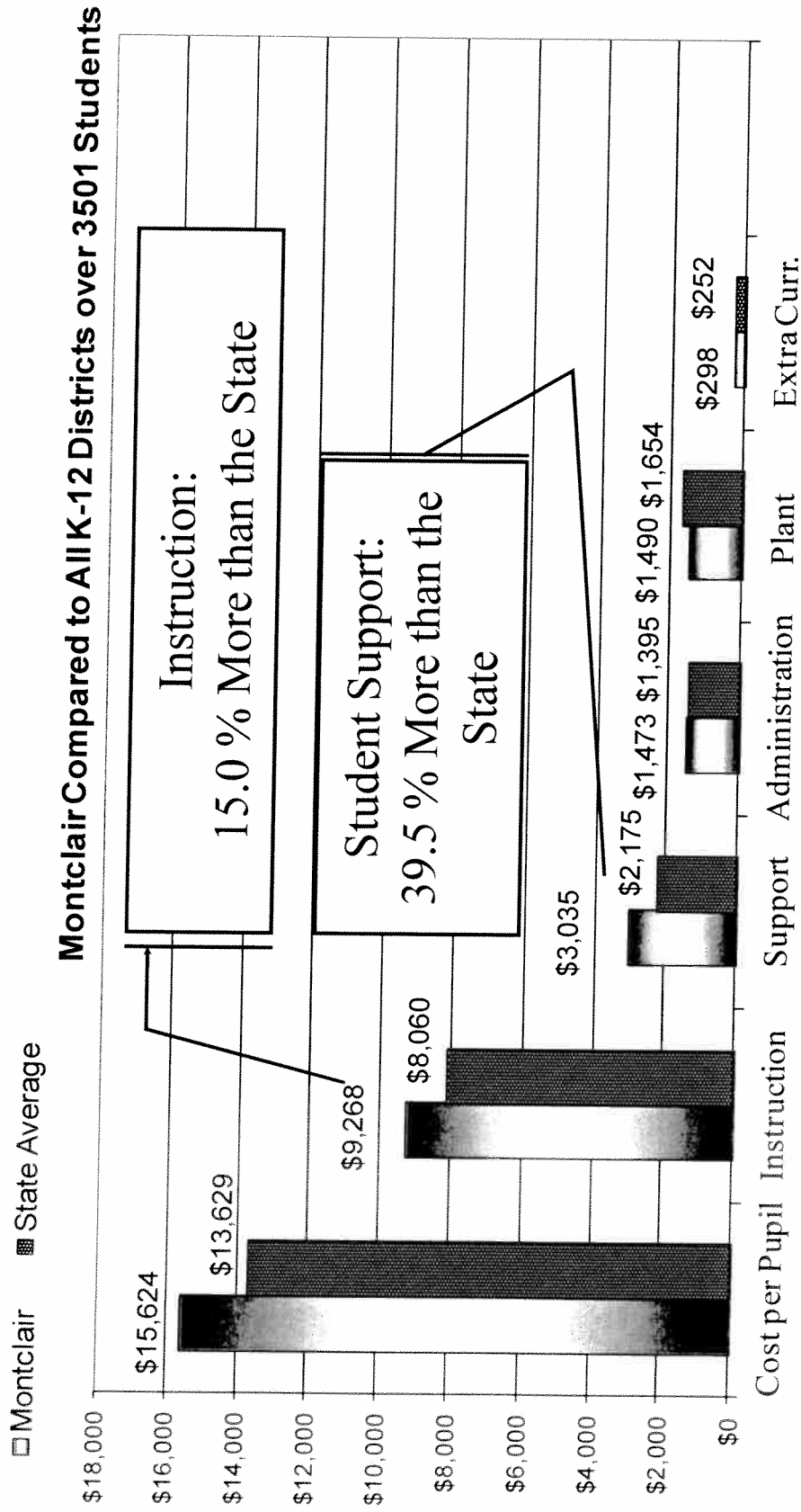
Cost Per Pupil

Montclair Compared to Similar School Districts



Source: Dept. of Ed Taxpayers' Guide to education spending Actual 2009-2010

# Distribution of Cost per Pupil



Source: NJ Dept of Education  
Taxpayers' Guide to spending  
Actual 2009-2010

**STUDENT/TEACHER RATIO IN MONTCLAIR SCHOOLS  
COMPARED TO NEW JERSEY STATE AVERAGE**

<u>SCHOOL</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>STATE</u>
Bradford	13.0:1	12.8:1	13.1:1	10.6:1
Edgemont	11.3:1	11.7:1	11.4:1	10.6:1
Hillside	8.4:1	8.3:1	8.7:1	10.6:1
Nishuane	10.9:1	11.1:1	5.6:1 *	10.6:1
Northeast	11.8:1	11.6:1	11.8:1	10.6:1
Rand	10.7.:1	11.3:1	12.0:1	10.6:1
Watchung	14.2:1	13.7:1	13.5:1	10.6:1
Glenfield	8.3:1	8.5:1	8.5:1	10.6:1
Mt. Hebron	8.4:1	8.0:1	8.0:1	10.6:1
Renaissance	9.5:1	9.0:1	9.3:1	10.6:1
Montclair High School	10.6:1	10.0:1	10.3:1	10.8:1

Source: 2009-2010 New Jersey School Report Card

\* The State calculation is based on the incorrect number of staff at Nishuane School. This number should be higher.





>>REPORT CARDS >>2010 >>COUNTY/DISTRICT LISTING >>MONTCLAIR HIGH

2009-10 SCHOOL REPORT CARD

SCHOOL: MONTCLAIR HIGH  
 COUNTY: ESSEX  
 DISTRICT: MONTCLAIR TOWN

District Financial Data

<b>Administrative and Faculty Personnel</b>								
In FTE (Full-time Equivalents)								
	# of Administrators		# of Schools		# of Students per Administrator		# of Faculty per Administrator	
	District	State Average	District	State Average	District	State Average	District	State Average
2009-10	37.5	28.3	11.0	7.6	178.1	161.0	18.0	15.4
2008-09	36.5	28.5	11.0	7.6	181.8	159.2	18.7	15.2
2007-08	39.9	29.3		2.8	0.0	0.2	16.4	14.7

<b>Median Salary and Years of Experience of Administrative and Faculty Personnel</b>			
	2009-10	2008-09	2007-08
<b>Administrators</b>			
Salary - District	\$124,404	\$123,341	\$115,980
Salary - State	\$117,895	\$114,950	\$111,311
Years of Experience - District	24	24	23
Years of Experience - State	20	21	22
<b>Faculty</b>			
Salary - District	\$66,169	\$60,029	\$61,451
Salary - State	\$61,840	\$59,545	\$57,242
Years of Experience - District	9	8	8
Years of Experience - State	10	9	9

<b>Teacher Salaries and Benefits</b>				
Percents of teacher salaries and benefits of the total comparative expenditures. The percent increase or decrease represents the expenditure change in teacher salaries/benefits from one year to the next.				
	% for Teachers Salaries/Benefits		% Change - Increase/Decrease (+/-)	
	District	State Average	District	State Average
2009-10	58%	55%	6%	6%
2008-09	58%	55%	6%	6%
2007-08	58%	55%	3%	4%

<b>Administrative Salaries and Benefits</b>				
Percents of administrative salaries and benefits of the total comparative expenditures. The percent increase or decrease represents the expenditure change in administrative salaries/benefits from one year to the next.				
	% for Administrative Salaries/Benefits		% Change - Increase/Decrease (+/-)	
	District	State Average	District	State Average
2009-10	8%	8%	3%	4%
2008-09	8%	8%	3%	4%
2007-08	8%	8%	4%	4%

<b>Revenues</b>						
Percents of total revenues from various sources.						
	2009-2010		2008-2009		2007-2008	
	District	State Average	District	State Average	District	State Average
Local	86%	51%	84%	50%	86%	53%
State	9%	40%	9%	40%	10%	40%
Federal	2%	3%	3%	3%	2%	4%
Other	3%	6%	4%	7%	2%	3%

**Per Pupil Expenditures**

Two calculations of the average cost per pupil in the district.  
(See #1 and #2 below).

	2009-2010		2008-2009		2007-2008	
	District Budget	State Average	District Actual	State Average	District Actual	State Average
Classroom - Salaries and Benefits	\$8,435	\$7,645	\$8,066	\$7,378	\$7,918	\$7,109
Classroom - General Supplies/Textbooks	\$165	\$292	\$151	\$280	\$173	\$267
Classroom - Purchased Services and Other	\$93	\$193	\$90	\$192	\$92	\$204
<b>Total Classroom Instruction</b>	<b>\$8,692</b>	<b>\$8,130</b>	<b>\$8,306</b>	<b>\$7,858</b>	<b>\$8,183</b>	<b>\$7,580</b>
Support Services - Salaries and Benefits	\$2,677	\$1,962	\$2,619	\$1,836	\$2,433	\$1,763
Support Services - other	\$112	\$252	\$98	\$265	\$119	\$275
<b>Total Support Services</b>	<b>\$2,789</b>	<b>\$2,214</b>	<b>\$2,717</b>	<b>\$2,101</b>	<b>\$2,552</b>	<b>\$2,038</b>
Administration - Salaries and Benefits	\$1,153	\$1,143	\$1,136	\$1,125	\$1,108	\$1,084
Administration - other	\$144	\$262	\$130	\$243	\$147	\$252
<b>Total Administration Costs</b>	<b>\$1,297</b>	<b>\$1,405</b>	<b>\$1,266</b>	<b>\$1,368</b>	<b>\$1,255</b>	<b>\$1,336</b>
Op./Maint. of Plant - Salaries and Benefits	\$735	\$895	\$709	\$854	\$682	\$817
Op./Maint. of Plant - other	\$745	\$836	\$643	\$787	\$690	\$776
<b>Total Operations and Maintenance of Plant</b>	<b>\$1,480</b>	<b>\$1,731</b>	<b>\$1,352</b>	<b>\$1,641</b>	<b>\$1,372</b>	<b>\$1,593</b>
<b>Total Food Services Costs</b>	<b>\$7</b>	<b>\$14</b>	<b>\$8</b>	<b>\$23</b>	<b>\$18</b>	<b>\$32</b>
<b>Total Extracurricular Costs</b>	<b>\$257</b>	<b>\$252</b>	<b>\$276</b>	<b>\$238</b>	<b>\$250</b>	<b>\$227</b>
<b>(1)TOTAL COMPARATIVE COST PER PUPIL</b>	<b>\$14,564</b>	<b>\$13,833</b>	<b>\$13,964</b>	<b>\$12,983</b>	<b>\$13,670</b>	<b>\$12,578</b>
<b>(2)TOTAL COST PER PUPIL</b>	<b>\$16,324</b>	<b>\$15,538</b>	<b>\$15,779</b>	<b>\$15,221</b>	<b>\$15,407</b>	<b>\$14,805</b>

(1) The Comparative Cost Per Pupil represents comparisons with districts of similar budget type. The components that comprise the comparative cost per pupil are as follows: classroom instructional costs; support services (attendance and social work, health services, guidance office, child study team, library and other educational media); administrative costs (general administration, school administration, business administration, and improvement of instruction); operations/maintenance of plant; food services, and extracurricular costs. The total of these expenditures is divided by the average daily enrollment to calculate a total comparative cost per pupil.

(2) Second is the Total Cost Per Pupil which, in addition to all of the costs listed above for the comparative cost, includes costs for tuition expenditures and payments to preschool providers; transportation; other current expenses (lease purchase interest, residential costs, and judgments against schools); equipment; facilities/acquisition; and restricted expenses less nonpublic services and adult schools. The total of these expenditures is divided by the average daily enrollment, combined with all students sent out of the district as reported on the ASSA (annual state aid collection) to calculate a total cost per pupil.



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**Montclair Public Schools**  
Certified Staff Salary Guides

For all Certified Staff Salary Guides:

For placement on the MA+10 Training Level, a master's degree and a distinctly separate 10 approved credits must be presented. For placement on the MA+20 training level a master's degree and a distinctly separate 20 approved credits must be presented. For placement on the MA+30 training level, a master's degree and a distinctly separate 30 approved credits must be presented.

A teacher hired after 1/1/2009 who holds a Juris Doctorate degree without a separate Master's Degree will be placed on the MA+30 training level. Any teacher hired after 1/1/2009 holding a Juris Doctorate along with a separate Master's degree with a major in education will be placed on the Doctoral level of the guide.

Within the scope of policies adopted by the Board of Education, the Superintendent of Schools will determine the qualifications of applicable personnel for placement on the guide. Once placed upon the guide the staff person advances one step for every full year of employment.

The evaluation of training, teaching experience and military service for initial placement on the salary guide will be made by the Superintendent of Schools. Credit for total years of experience may be given at the discretion of the Superintendent subject to the approval of the Board of Education. Credit for up to four years of military service will be granted for initial placement on the guide.

When a teacher qualifies for a higher level and the salary schedule changes, the teacher will be placed on the new schedule "on step" according to the accredited years of service and military training.

**Montclair Public Schools Certified Staff Salary Guide- 2009-10**

For 2009-10: Move on the old numbers first, (i.e., old step 12 (2008) to old step 13) then transfer to the new numbering system.

new	old	BA	BA10	BA20	BA30/MA	MA10	MA20	MA30	DR
1	1	\$48,500	\$49,713	\$50,955	\$52,000	\$53,040	\$54,101	\$55,183	\$56,683
Delete 2010-11	2	\$49,956	\$51,080	\$52,106	\$53,670	\$54,586	\$56,251	\$57,770	\$59,503
2	3	\$49,956	\$51,080	\$52,106	\$53,670	\$54,586	\$56,251	\$57,770	\$59,503
3	4	\$50,631	\$51,817	\$52,885	\$54,471	\$55,804	\$57,394	\$58,941	\$60,682
4	5	\$51,100	\$52,380	\$53,741	\$55,247	\$56,905	\$58,385	\$59,960	\$61,758
5	6	\$51,942	\$53,169	\$54,626	\$56,071	\$57,689	\$59,321	\$60,861	\$62,638
6	7	\$52,880	\$54,097	\$55,532	\$57,057	\$58,427	\$60,180	\$61,772	\$63,638
7	8	\$53,785	\$55,179	\$56,863	\$58,510	\$60,208	\$62,008	\$63,794	\$65,636
8	9	\$54,671	\$56,090	\$57,717	\$59,333	\$61,021	\$62,790	\$64,477	\$66,209
9	10	\$56,005	\$57,459	\$59,011	\$60,632	\$62,480	\$64,165	\$65,701	\$67,539
10	11	\$57,366	\$59,079	\$60,666	\$62,478	\$64,343	\$66,262	\$67,499	\$69,581
11	12	\$59,452	\$61,042	\$62,740	\$64,588	\$66,169	\$68,129	\$70,164	\$72,250
12	13	\$63,434	\$65,336	\$67,162	\$69,132	\$71,174	\$73,161	\$74,599	\$76,837
13	14	\$68,454	\$70,472	\$72,370	\$74,325	\$76,422	\$78,392	\$80,594	\$82,834
14	15	\$73,830	\$75,852	\$77,898	\$80,085	\$82,352	\$84,788	\$87,254	\$89,756
15	16	\$81,670	\$83,876	\$86,122	\$88,458	\$90,859	\$93,324	\$95,856	\$98,382
16	17	\$83,029	\$85,279	\$87,709	\$90,193	\$92,780	\$95,512	\$98,353	\$101,189

Appendix A-1:

2010-2011

	BA	BA10	BA20	BA30/MA	MA10	MA20	MA30	DR
1	\$50,000	\$51,250	\$52,531	\$54,000	\$55,080	\$56,182	\$57,305	\$58,805
2	\$51,265	\$52,546	\$53,860	\$54,964	\$56,063	\$57,185	\$58,328	\$59,914
3 (old 2&3 2009 move here)	\$52,654	\$53,838	\$54,920	\$56,568	\$57,534	\$59,289	\$60,890	\$62,717
4	\$53,365	\$54,616	\$55,741	\$57,412	\$58,818	\$60,493	\$62,124	\$63,959
5	\$53,859	\$55,209	\$56,643	\$58,231	\$59,978	\$61,537	\$63,198	\$65,093
6	\$54,539	\$55,828	\$57,357	\$58,875	\$60,573	\$62,287	\$63,904	\$65,770
7	\$55,366	\$56,639	\$58,142	\$59,739	\$61,173	\$63,009	\$64,676	\$66,629
8	\$56,313	\$57,773	\$59,535	\$61,260	\$63,037	\$64,922	\$66,792	\$68,720
9	\$57,241	\$58,726	\$60,429	\$62,121	\$63,889	\$65,741	\$67,507	\$69,321
10	\$58,638	\$60,159	\$61,784	\$63,481	\$65,417	\$67,181	\$68,789	\$70,713
11	\$60,062	\$61,856	\$63,517	\$65,415	\$67,367	\$69,376	\$70,672	\$72,852
12	\$62,626	\$64,301	\$66,091	\$68,037	\$69,702	\$71,767	\$73,911	\$76,108
13	\$66,352	\$68,342	\$70,252	\$72,312	\$74,448	\$76,526	\$78,030	\$80,371
14	\$71,603	\$73,714	\$75,699	\$77,743	\$79,937	\$81,998	\$84,302	\$86,645
15	\$77,226	\$79,341	\$81,482	\$83,769	\$86,140	\$88,688	\$91,268	\$93,885
16	\$83,029	\$85,279	\$87,709	\$90,193	\$92,780	\$95,512	\$98,353	\$101,189

Appendix A-2

## Montclair Public Schools Certified Staff Salary Guide

2011-2012

	BA	BA10	BA20	BA30/MA	MA10	MA20	MA30	DR
1	\$50,000	\$51,250	\$52,531	\$54,000	\$55,080	\$56,182	\$57,305	\$58,805
2	\$50,970	\$52,220	\$53,501	\$54,970	\$56,050	\$57,152	\$58,275	\$59,775
3	\$51,666	\$52,958	\$54,275	\$55,377	\$56,643	\$57,758	\$58,894	\$60,500
4	\$53,085	\$54,307	\$55,426	\$57,088	\$58,288	\$60,053	\$61,674	\$63,474
5	\$53,789	\$55,137	\$56,471	\$58,155	\$59,603	\$61,260	\$62,868	\$64,760
6	\$54,284	\$55,667	\$57,089	\$58,709	\$60,439	\$61,997	\$63,705	\$65,562
7	\$54,998	\$56,263	\$57,755	\$59,342	\$61,028	\$62,739	\$64,394	\$66,334
8	\$55,839	\$57,168	\$58,692	\$60,279	\$61,720	\$63,542	\$65,291	\$67,226
9	\$57,031	\$58,510	\$60,207	\$61,893	\$63,655	\$65,500	\$67,358	\$69,264
10	\$58,016	\$59,521	\$61,129	\$62,808	\$64,625	\$66,469	\$68,208	\$69,963
11	\$59,425	\$61,200	\$62,844	\$64,722	\$66,653	\$68,492	\$69,997	\$72,080
12	\$61,962	\$63,619	\$65,390	\$67,316	\$69,062	\$71,105	\$73,078	\$74,807
13	\$65,649	\$67,618	\$69,507	\$71,545	\$73,313	\$75,369	\$77,351	\$79,519
14	\$70,844	\$72,933	\$74,897	\$76,919	\$79,090	\$81,129	\$83,408	\$85,727
15	\$76,407	\$78,500	\$80,618	\$82,881	\$85,227	\$87,748	\$90,301	\$92,890
16	\$85,187	\$87,497	\$89,990	\$92,538	\$95,193	\$97,995	\$100,910	\$103,820

Appendix A-3

## Secretarial and Buildings & Grounds Salary Guides

Note: Initial placement on the guide will be at the discretion of the superintendent, but not less than the number of full years in the system in the classification, except that any person employed at the effective date of this guide who has received a negative evaluation for services in the current school year may be held at that salary. Each employee shall be placed on his/her proposed step of the salary as of the beginning of their contractual year.

Each employee will be given full credit for one (1) year of service towards the next increment step for the following year after working one-half or more of the required days in the normal work year.

### **B&G Classifications**

- A** Custodians, Drivers, Stock Clerks
- B** Asst. in Reproduction,
- C** Asst. Groundskeeper,
- D** Journeyman, Carpenter, Plumber, Electrician, Painter, HVAC, Head Groundskeeper, Reproduction Head, Locksmith

*Appendix B-1*

**Grandfathered Secretarial and Custodial Guides**

<b>Grandfathered 12 Month Secretaries</b>			
<b>Line</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>
<b>A</b>	61247	61247	63207
<b>B</b>	57646	57646	59490
<b>C</b>	54180	54180	55913
<b>D</b>	50544	50544	52161

<b>Grandfathered 10 Month Secretaries</b>			
<b>Line</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>
<b>A</b>	51039	51039	52673
<b>B</b>	48038	48038	49576
<b>C</b>	45151	45151	46595
<b>D</b>	42119	42119	43467

<b>Grandfathered B&amp;G Personnel</b>			
<b>Line</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>
<b>A</b>	\$53,017	\$53,017	\$54,713
<b>B</b>	\$56,300	\$56,300	\$58,101
<b>C</b>	\$60,525	\$60,525	\$62,462
<b>D</b>	\$64,779	\$64,779	\$66,852

*Appendix B-2*



**Secretary Salary Guides  
2009-2010**

**12 Month**

<u>LINE</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<b>A</b>	41000	43000	44000	46000	48000	50000	53000	55630
<b>B</b>	38000	39000	40000	41000	42000	44000	44640	50919
<b>C</b>	34000	36000	37000	38000	40000	42000	44000	48008
<b>D</b>	30000	32000	33000	34000	35000	36500	37938	43033

**10 Month**

<u>LINE</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<b>A</b>	32868	34472	35273	36877	38480	40083	42488	45520
<b>B</b>	30463	31265	32067	32868	33670	35273	35754	41584
<b>C</b>	27257	28860	29662	30463	32067	33670	35273	39205
<b>D</b>	24050	25653	26455	27257	28058	29261	32984	36665

*Appendix B-3*

**Secretary Salary Guides  
2010-2011**

**12 Month**

<u>LINE</u>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>A</b>	42000	45000	47000	49000	51000	53000	55000	55630
<b>B</b>	39000	41000	42000	43500	45000	46000	48000	50919
<b>C</b>	35000	37000	39000	41000	43000	44000	47000	48008
<b>D</b>	31000	32500	34000	35250	36500	38000	39152	43033

**10 Month**

<u>LINE</u>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>A</b>	33670	36075	37678	39282	40885	42488	44092	45520
<b>B</b>	31265	32868	33670	34873	36075	36877	38480	41584
<b>C</b>	28058	29662	31265	32868	34472	35273	37678	39205
<b>D</b>	24852	26054	27257	28259	29261	30463	34039	36665

*Appendix B-4*

**Secretary Salary Guides  
2011-2012**

**12 Month**

<u>LINE</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<b>A</b>	42500	45500	48000	50000	52000	54000	56000	57410
<b>B</b>	39500	41500	42500	44000	45500	47000	49000	52549
<b>C</b>	36000	38000	40000	42000	44000	46000	48000	49544
<b>D</b>	32000	33500	35000	36500	37500	39000	42000	44410

**10 Month**

<u>LINE</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<b>A</b>	35000	37500	38000	40500	41500	43500	45500	46977
<b>B</b>	32000	33500	34500	35000	36500	38000	40500	42914
<b>C</b>	28058	30500	32500	33500	35000	36500	38500	40460
<b>D</b>	26500	27500	28500	30500	32000	33500	36000	37838

*Appendix B-5*

<u>LINE</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<b>A</b>	\$33,500	\$34,000	\$35,000	\$37,200	\$39,000	\$40,200	\$42,400	\$47,398
<b>B</b>	\$34,000	\$34,500	\$37,000	\$38,000	\$40,000	\$41,500	\$43,500	\$49,177
<b>C</b>	\$34,500	\$35,500	\$37,500	\$38,500	\$40,500	\$43,500	\$44,000	\$50,287
<b>D</b>	\$36,000	\$37,000	\$38,500	\$40,000	\$42,750	\$45,500	\$49,000	\$56,751

2010-2011

<u>LINE</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<b>A</b>	\$35,500	\$36,500	\$37,500	\$38,500	\$39,500	\$41,000	\$42,400	\$47,398
<b>B</b>	\$36,000	\$37,000	\$38,000	\$39,000	\$40,000	\$42,000	\$45,000	\$49,177
<b>C</b>	\$37,000	\$38,000	\$39,000	\$40,500	\$42,000	\$43,500	\$45,500	\$50,287
<b>D</b>	\$39,000	\$42,000	\$45,000	\$47,000	\$49,000	\$51,000	\$53,000	\$56,751

2011-2012

<u>LINE</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<b>A</b>	\$36,500	\$37,500	\$38,500	\$39,500	\$41,500	\$43,000	\$45,400	\$48,915
<b>B</b>	\$37,000	\$38,000	\$39,500	\$40,500	\$42,000	\$44,000	\$46,500	\$50,751
<b>C</b>	\$38,000	\$39,500	\$40,500	\$41,500	\$43,500	\$45,500	\$48,500	\$51,896
<b>D</b>	\$39,000	\$42,000	\$45,000	\$48,000	\$50,500	\$53,000	\$55,000	\$58,568

Appendix B-6

<b>Technical Staff</b>		<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>
<b>Office of Registration and Testing</b>	Step 1	\$49,000	\$50,000	\$51,000
	Step 2	\$54,000	\$55,000	\$56,000
	Step 3	\$58,000	\$60,000	\$60,000
	Step 4	\$61,759	\$61,759	\$63,736
<b>CO-Business Computer Operations:</b>				
	Step 1	\$58,000	\$60,000	\$61,000
	Step 2	\$62,000	\$65,000	\$65,000
	Step 3	\$67,000	\$70,000	\$70,000
	Step 4	\$70,592	\$70,592	\$73,204
<b>Computer/Data Analysts – Schedule A:</b>				
	Step 1	\$55,500	\$56,000	\$57,500
	Step 2	\$60,000	\$61,000	\$62,000
	Step 3	\$63,000	\$64,000	\$65,000
	Step 4	\$65,665	\$65,665	\$68,095
<b>Computer/Data Analysts: - Schedule B</b>				
	Step 1	\$46,500	\$47,000	\$47,500
	Step 2	\$48,000	\$49,000	\$50,000
	Step 3	\$50,000	\$51,000	\$52,000
	Step 4	\$52,139	\$52,139	\$54,068

## Appendix D-1

**Aides and/or Teaching Assistants:**

<b>Bonus Rates</b>	<b>Year 1</b>	<b>Yr. 2.</b>	<b>Yr. 3</b>
County Sub	2.00%	2.00%	2.00%
BA	2.50%	2.75%	2.75%
Teaching Cert.	\$1,000	\$1,000	\$1,000
Job Coach*	4.0%	4.0%	4.00%

\*Job Coaches must act as a job coach two or more  
Days per week off campus

**Aide Salary Table**

<b>Step</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
1	\$15.50	\$15.75	\$15.75
2	\$16.75	\$16.75	\$16.75
3	\$17.25	\$18.00	\$18.00
4	\$18.00	\$20.00	\$20.00
5	\$21.58	\$21.58	\$22.29

**Bus Driver -**

Paid as per the rate of the aide/job coach, plus \$1.00 per hour.

**Security Personnel:**

<b>Step</b>	<b>2009</b>	<b>2010</b>	<b>2010</b>
1	\$40,000	\$40,500	\$41,500
2	\$43,000	\$43,500	\$44,500
3	\$46,500	\$47,000	\$47,500
4	\$48,868	\$48,868	\$50,481

<b>Group I</b>			<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Football	Head	2009-10	\$10,965	\$11,512	\$12,089	\$12,772	\$13,467
		2010-11	\$11,239	\$11,800	\$12,391	\$13,091	\$13,804
		2011-12	\$11,239	\$11,800	\$12,391	\$13,091	\$14,150
	Asst.	2009-10	\$5,440	\$5,711	\$5,998	\$6,336	\$6,684
		2010-11	\$5,576	\$5,853	\$6,148	\$6,494	\$6,851
		2011-12	\$5,576	\$5,853	\$6,148	\$6,494	\$7,022
<b>Group II</b>							
Basketball, Ice Hockey	Head	2009-10	\$7,715	\$8,094	\$8,501	\$8,983	\$9,467
		2010-11	\$7,908	\$8,296	\$8,714	\$9,208	\$9,703
		2011-12	\$7,908	\$8,296	\$8,714	\$9,208	\$9,946
	Asst.	2009-10	\$4,434	\$4,652	\$4,889	\$5,168	\$5,447
		2010-11	\$4,545	\$4,769	\$5,011	\$5,298	\$5,584
		2011-12	\$4,545	\$4,769	\$5,011	\$5,298	\$5,724
<b>Group III</b>							
Baseball, Field Hockey	Head	2009-10	\$6,370	\$6,497	\$6,817	\$7,209	\$7,597
		2010-11	\$6,529	\$6,659	\$6,987	\$7,389	\$7,787
		2011-12	\$6,529	\$6,659	\$6,987	\$7,389	\$7,982
Soccer, Gymnastics, LaCross	Asst.	2009-10	\$3,831	\$4,028	\$4,222	\$4,459	\$4,702
		2010-11	\$3,927	\$4,129	\$4,327	\$4,570	\$4,820
		2011-12	\$3,927	\$4,129	\$4,327	\$4,570	\$4,941
Softball, Outdoor Track							
Volley ball, Wrestling, Swimming							

**Group IV**

Cross Country, Indoor Track, Bowling, Fencing, Crew,	Head	2009-10	\$4,730	\$4,966	\$5,210	\$5,507	\$5,803
		2010-11	\$4,848	\$5,090	\$5,341	\$5,644	\$5,948
		2011-12	\$4,848	\$5,090	\$5,341	\$5,644	\$6,097
Asst.		2009-10	\$3,732	\$3,789	\$4,111	\$4,346	\$4,576
		2010-11	\$3,825	\$3,884	\$4,214	\$4,454	\$4,690
		2011-12	\$3,825	\$3,884	\$4,214	\$4,454	\$4,807

**Group V**

Golf, Tennis, Middle School Athletics	Head	2009-10	\$3,765	\$3,951	\$4,155	\$4,390	\$4,627
		2010-11	\$3,859	\$4,049	\$4,259	\$4,500	\$4,743
		2011-12	\$3,859	\$4,049	\$4,259	\$4,500	\$4,862
Asst.		2009-10	\$2,799	\$3,043	\$3,286	\$3,530	\$3,773
		2010-11	\$2,869	\$3,119	\$3,368	\$3,618	\$3,867
		2011-12	\$2,869	\$3,119	\$3,368	\$3,618	\$3,964

## Equipment Manager

	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
2009-10	\$4,568	\$2,919	\$4,568
2010-11	\$4,682	\$2,992	\$4,682
2011-12	\$4,682	\$2,992	\$4,799

Middle School Athletics

Same as Group V Sports

**Sports Tickets:** Years I, II and III: Fall: \$114, \$117, \$120; Winter Group III club stipend; Spring: \$72.83; \$74.28, \$76.15 per game.



**Appendix F - Schools Sponsored Clubs And Activity Stipends**

<b>Activity</b>	<b>Group</b>	<b>Activity</b>	<b>Group</b>	<b>Activity</b>	<b>Group</b>
American Field Service	<b>IV</b>	Junior Class	<b>III</b>	National Honor Society 2	<b>III</b>
Amphitheatre Business	<b>II</b>	Key Club	<b>R</b>	NOW	<b>R</b>
Amphitheatre Editorial	<b>I</b>	Lighting	<b>I**</b>	Oceanography Club	<b>R</b>
Amphitheatre Proofing	<b>III</b>	Literary Magazine	<b>III</b>	Peer Counseling	<b>R</b>
Art Council	<b>R</b>	Marching Band	<b>I*</b>	Play Director Level I	<b>I</b>
Asst Marching Band	<b>II*</b>	Math League	<b>R</b>	Play Director Level II	<b>II</b>
Audio Squad Director	<b>II</b>	Mini-medical Club	<b>R</b>	Prime Time MS	<b>II</b>
Cheerleader Asst (2)	<b>III</b>	Mock Trial	<b>R</b>	Robotic I	<b>R*</b>
Cheerleaders	<b>I</b>	Model Congress	<b>R</b>	Robotic II	<b>R*</b>
Chemistry Olympics	<b>R</b>	Model UN	<b>R</b>	ROTC Drill Team	<b>R</b>
Chess Club – Team	<b>R</b>	Mountaineer	<b>I</b>	Senior Class	<b>II</b>
DECA	<b>R</b>	Mountaineer Business	<b>II</b>	Sophomore Class	<b>IV</b>
Director Level I Production	<b>III</b>	MS AV / Lighting (2)	<b>II</b>	Sports Ticket Fall	<b>See App E</b>
Director Level II	<b>IV</b>	MS Drama	<b>II</b>	Sports Ticket Spring	<b>See App E</b>
Diversity Club	<b>R</b>	MS Model Congress	<b>R</b>	Sports Ticket Winter	<b>III</b>
Drama	<b>II</b>	MS Model UN	<b>R</b>	Student Coalition (2)	<b>I</b>
Fed Challenge (3)	<b>R</b>	MS Nat Honor Soc.	<b>R</b>	Student Exchange Program	<b>IV</b>
Freshman Class	<b>IV</b>	MS Newspaper	<b>III</b>	VICA	<b>IV</b>
Future Teachers of America	<b>R</b>	MS Rogate (2)	<b>R</b>	Winter Guard	<b>IV</b>
Hillside AV	<b>III</b>	MS Yearbook	<b>III</b>		
Hospitality Club	<b>IV</b>	MS/HS Science Olympiad	<b>R</b>		
Inter. Exch. & NJ Student Exch. (2)	<b>IV</b>	MS Student Council	<b>I</b>	R = Clubs using Ratio	

*One stipend per activity unless otherwise approved.*

*MS = Middle School*

**Stipend Amounts**

Year	Group I	II	III	IV
2009-10	\$3,168	\$2,321	\$1,688	\$1,042
2010-11	\$3,295	\$2,414	\$1,755	\$1,084
2011-12	\$3,377	\$2,475	\$1,799	\$1,111

\* 09-10= +1981, 10-11= +2030, 11-12 = +2081  
 + 09-10= +1799, 10-11= +1844, 11-12 = +1890

\*\* 09-10=+8433, 10-11=+8644, 11-12 = +8860  
 ++ 09-10=+1201, 10-11=+1231, 11-12 = +1262

Ratioed amounts are calculated by adding all the points earned in the following categories and multiplying the total points time the Base amount. (i.e., 3+2+3+.5+1= 14 points, times the base in 2009-10 of \$240 will equal \$3.360 for the activity.

**Ratio Formula**

**Base:**

2009-10	\$245
2010-11	\$251
2011-12	\$257

**Category:**

Academic	3
Extra-Curr/Sch. Activity	2
Sports/Recreation	1

**# Students:**

2-10:	0;	11-20:	0.75
21-35:	1;	35-50:	1.5
50+:	2;		

Note: Student Ratio gets divided by # advisors

**# Hours:**

less 30:	0	less 60:	1
less 100:	2	less 150:	3
less 200:	4	250+:	5

**Time:**

During School:	0
After School:	0.5
After School/Evening	1
After Sch./Evenings/Weekends	2

\* time considers when MOST of the activity occurs:

**External Participation:**

Regional or State Competitions:	1
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Only clubs specifically recommended by the administration and individually pre-approved by the board receive payment. All ratioed clubs must submit an end of year assessment of their yearly activities prior to being approved for the following year.

**EDUCATIONAL ACRONYMS**

AHERA	Asbestos Hazard Emergency Response Act
BSIP	Basic Skills Improvement Program
CAFR	Comprehensive Annual Financial Report
DFSCA	Drug Free Schools and Communities Act
ERIP	Early Retirement Incentive Program
GAAP	Generally Accepted Accounting Principles
IDEA	Individuals With Disabilities Education Act
LDTTC	Learning Disabilities Teacher Consultant
PEOSHA	Public Employees Occupational Safety and Health Act
PERS	Public Employees Retirement System
SAIL	Students Accelerated in Learning
STARS	Services to Academically at Risk Students
TPAF	Teachers Pension and Annuity Fund
YES	Youth Employment Services
DLC	Developmental Learning Center
ESY	Extended School Year
GEPA	Grade Eight Proficiency Assessment
HSPA	High School Proficiency Assessment
IMANI	Improving Montclair Achievement Network Initiative
NJASK	New Jersey Assessment of Skills and Knowledge

# Montclair Board of Education

Budget Planning - 5 Year Analysis  
Scenario 1 - Assuming 0% Increase for Staff

## SOURCES

	Actual 2009-10	Actual 2010-11	Budget 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17
Base Tax Levy	\$96,869,014	\$101,103,844	\$97,509,698	\$97,509,698	\$99,459,892	\$101,449,090	\$103,478,072	\$105,547,633
Levy Adjustments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Separate Proposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Adjusted Tax Levy (General Fund)	\$96,869,014	\$101,103,844	\$97,509,698	\$97,509,698	\$99,459,892	\$101,449,090	\$103,478,072	\$105,547,633
State Aid	\$6,914,033	\$3,631,541	\$4,648,780	\$6,586,651	\$6,586,651	\$6,586,651	\$6,586,651	\$6,586,651
General Fund Balance Appropriated	\$2,458,000	\$1,647,861	\$3,280,919	\$5,646,392	\$4,200,000	\$3,500,000	\$2,500,000	\$2,000,000
Misc.	\$990,241	\$1,013,724	\$876,753	\$892,554	\$892,554	\$892,554	\$892,554	\$892,554
Other State & Fed Aids								
Extraordinary Aid (SPED)	\$1,284,143	\$1,230,372	\$425,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Ed Jobs fund	\$0	\$0	\$299,536	\$0	\$0	\$0	\$0	\$0
SEMI - Medicaid Reimbursement	\$114,281	\$91,941	\$79,459	\$80,853	\$80,853	\$80,853	\$80,853	\$80,853
Special Revenue	\$4,331,449	\$4,487,259	\$4,379,511	\$2,913,122	\$2,913,122	\$2,913,122	\$2,913,122	\$2,913,122
Total Revenue	\$112,961,161	\$113,206,542	\$111,499,656	\$114,229,270	\$114,733,072	\$116,022,270	\$117,051,252	\$118,620,813

## USES

General Fund	Actual 2009-10	Actual 2010-11	Budget 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17
Teachers salaries - regular ed	\$33,143,358	\$32,091,880	\$32,103,404	\$32,737,029	\$32,737,029	\$32,737,029	\$32,737,029	\$32,737,029
Other instruction	\$3,455,238	\$3,223,685	\$3,114,523	\$4,071,117	\$3,182,117	\$3,182,117	\$3,182,117	\$3,182,117
Teachers salaries - SPED	\$8,418,339	\$8,522,680	\$9,012,693	\$8,997,724	\$8,997,724	\$8,997,724	\$8,997,724	\$8,997,724
STARS salaries	\$613,048	\$619,547	\$690,563	\$687,935	\$687,935	\$687,935	\$687,935	\$687,935
ESL	\$204,110	\$167,673	\$186,200	\$182,176	\$182,176	\$182,176	\$182,176	\$182,176
Vocational programs	\$228,709	\$202,610	\$247,284	\$247,284	\$247,284	\$247,284	\$247,284	\$247,284
Cocurricular activities	\$430,865	\$266,519	\$274,892	\$278,500	\$278,500	\$278,500	\$278,500	\$278,500
Athletics	\$1,131,199	\$1,121,448	\$1,165,706	\$1,178,694	\$1,178,694	\$1,178,694	\$1,178,694	\$1,178,694
Other instructional programs	\$273,224	\$94,935	\$177,733	\$183,448	\$183,448	\$183,448	\$183,448	\$183,448
After school programs	\$8,004	\$0	\$2,300	\$12,300	\$12,300	\$12,300	\$12,300	\$12,300
Summer programs	\$133,004	\$49,516	\$51,680	\$85,450	\$85,450	\$85,450	\$85,450	\$85,450
At Risk program	\$287,360	\$132,738	\$155,749	\$186,574	\$186,574	\$186,574	\$186,574	\$186,574
Community programs	\$162,426	\$101,514	\$110,211	\$110,211	\$110,211	\$110,211	\$110,211	\$110,211
Charter school		\$19,292	\$21,582	\$21,153	\$21,153	\$21,153	\$21,153	\$21,153
Out of district tuition	\$5,436,746	\$4,243,051	\$5,360,353	\$5,397,626	\$5,397,626	\$5,397,626	\$5,397,626	\$5,397,626
Attendance & COPS in schools	\$117,986	\$125,683	\$148,777	\$148,777	\$148,777	\$148,777	\$148,777	\$148,777
Health services	\$1,174,943	\$1,073,582	\$1,182,247	\$1,234,247	\$1,234,247	\$1,234,247	\$1,234,247	\$1,234,247
other support and related servi	\$2,013,442	\$2,029,013	\$2,033,662	\$2,043,465	\$2,043,465	\$2,043,465	\$2,043,465	\$2,043,465
Extraordinary services	\$3,806,178	\$3,771,539	\$4,281,807	\$4,431,712	\$4,431,712	\$4,431,712	\$4,431,712	\$4,431,712
Other support - regular ed	\$2,804,926	\$2,311,057	\$2,309,063	\$2,467,369	\$2,467,369	\$2,467,369	\$2,467,369	\$2,467,369
Other support - special ed	\$3,452,395	\$3,230,756	\$3,699,611	\$3,842,738	\$3,842,738	\$3,842,738	\$3,842,738	\$3,842,738
Improvement of instruction	\$1,247,317	\$1,102,004	\$1,305,208	\$1,346,429	\$1,346,429	\$1,346,429	\$1,346,429	\$1,346,429
Educational media services	\$709,976	\$268,528	\$302,553	\$310,730	\$310,730	\$310,730	\$310,730	\$310,730
Staff training	\$48,312	\$24,955	\$89,717	\$78,056	\$78,056	\$78,056	\$78,056	\$78,056

# Montclair Board of Education

## Budget Planning - 5 Year Analysis

### Scenario 1 - Assuming 0% Increase for Staff

	Actual 2009-10	Actual 2010-11	Budget 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17
General Admin	\$1,493,039	\$1,319,028	\$1,405,912	\$1,384,741	\$1,384,741	\$1,384,741	\$1,384,741	\$1,384,741
School Admin	\$4,832,265	\$4,329,703	\$4,377,623	\$4,354,248	\$4,354,248	\$4,354,248	\$4,354,248	\$4,354,248
Business and other support	\$1,217,655	\$1,247,335	\$1,257,138	\$1,270,168	\$1,270,168	\$1,270,168	\$1,270,168	\$1,270,168
Data processing	\$242,141	\$240,372	\$241,616	\$241,510	\$241,510	\$241,510	\$241,510	\$241,510
Operation and maintenance of	\$8,265,275	\$8,054,914	\$8,457,864	\$8,662,682	\$8,562,682	\$8,562,682	\$8,562,682	\$8,562,682
Transportation	\$4,355,617	\$4,121,370	\$4,730,295	\$4,608,061	\$4,700,222	\$4,794,227	\$4,890,111	\$4,987,913
Employee benefits	\$16,111,908	\$18,237,985	\$18,002,507	\$18,665,502	\$19,972,087	\$20,970,691	\$21,809,519	\$22,681,900
Food service subsidy	\$100,000	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
<b>Total Current Expense</b>	<b>\$105,919,005</b>	<b>\$102,394,912</b>	<b>\$106,525,473</b>	<b>\$109,492,656</b>	<b>\$109,902,402</b>	<b>\$110,995,011</b>	<b>\$111,929,723</b>	<b>\$112,899,906</b>
Capital outlay	\$7,580	\$63,146	\$95,152	\$1,265,938	\$85,938	\$85,938	\$85,938	\$85,938
Adult school	\$485,904	\$462,743	\$499,520	\$557,554	\$557,554	\$557,554	\$557,554	\$557,554
<b>Total General Fund</b>	<b>\$106,412,489</b>	<b>\$102,920,801</b>	<b>\$107,120,145</b>	<b>\$111,316,148</b>	<b>\$110,545,894</b>	<b>\$111,638,503</b>	<b>\$112,573,215</b>	<b>\$113,543,398</b>
Special Revenue Fund	\$4,331,449	\$4,487,259	\$4,379,511	\$2,913,122	\$2,913,122	\$2,913,122	\$2,913,122	\$2,913,122
<b>Total Expenditures</b>	<b>\$110,743,938</b>	<b>\$107,408,060</b>	<b>\$111,499,656</b>	<b>\$114,229,270</b>	<b>\$113,459,016</b>	<b>\$114,551,625</b>	<b>\$115,486,337</b>	<b>\$116,456,520</b>
<b>Difference Surplus/( Shortage)</b>	<b>\$2,217,223</b>	<b>\$5,798,482</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,274,056</b>	<b>\$1,470,645</b>	<b>\$1,564,914</b>	<b>\$2,164,293</b>

Note: The 2012-13 is \$2.9 million under CAP. The undercap amount does not show in the budget and is therefore, not reflected in this column.

Assumptions:

All current board policies remain the same as policies in effect in 10-11  
 No significant changes to state mandated programs  
 Revenue:

- 2% CAP on tax levy increase
- State Aid stays at 12-13 level
- Fund Balance Appropriated is gradually reduced to \$2.0 million
- Miscellaneous revenue stays at 12-13 level
- No separate proposals requested
- No adjustments to the CAP requested

Expenditures:

- MFA Contract not settled for 2012 and beyond - Assume Teachers salaries increase 0% annually
- MFA Contract not settled for 2012 and beyond - Assume all other salaries increase 0% annually
- Technology, textbook, capital reserve deposit and other one time expenses in 12-13 budget are reduced in 13-14 and beyond
- Out of district tuition costs increase 7% annually
- Non salary accounts stay at same level as 2012-13
- Health benefits increase 7% in 2013-14, 5% in 2014-15 and then 4% as employees contribute a greater amount toward medical insurance
- 2% increase in Transportation costs
- Special Revenue stays at same level as 2012-13
- Adult school stays at same level as 2012-13

**Montclair Board of Education**  
 Budget Planning - 5 Year Analysis  
 Scenario 2 - Assume 2% increase for Staff

**SOURCES**

	Actual 2009-10	Actual 2010-11	Budget 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17
Base Tax Levy	\$96,869,014	\$101,103,844	\$97,509,698	\$97,509,698	\$99,459,892	\$101,449,090	\$103,478,072	\$105,547,633
Levy Adjustments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Separate Proposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Adjusted Tax Levy (General Fund)	\$96,869,014	\$101,103,844	\$97,509,698	\$97,509,698	\$99,459,892	\$101,449,090	\$103,478,072	\$105,547,633
State Aid	\$6,914,033	\$3,631,541	\$4,648,780	\$6,586,651	\$6,586,651	\$6,586,651	\$6,586,651	\$6,586,651
General Fund Balance Appropriated	\$2,458,000	\$1,647,861	\$3,280,919	\$5,646,392	\$4,200,000	\$3,500,000	\$2,500,000	\$2,000,000
Misc.	\$990,241	\$1,013,724	\$876,753	\$892,554	\$892,554	\$892,554	\$892,554	\$892,554
Other State & Fed Aids								
Extraordinary Aid (SPED)	\$1,284,143	\$1,230,372	\$425,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Ed Jobs fund	\$0	\$0	\$299,536	\$0	\$0	\$0	\$0	\$0
SEMI - Medicaid Reimbursement	\$114,281	\$91,941	\$79,459	\$80,853	\$80,853	\$80,853	\$80,853	\$80,853
Special Revenue	\$4,331,449	\$4,487,259	\$4,379,511	\$2,913,122	\$2,913,122	\$2,913,122	\$2,913,122	\$2,913,122
<b>Total Revenue</b>	<b>\$112,961,161</b>	<b>\$113,206,542</b>	<b>\$111,499,656</b>	<b>\$114,229,270</b>	<b>\$114,733,072</b>	<b>\$116,022,270</b>	<b>\$117,051,252</b>	<b>\$118,620,813</b>

**USES**

	Actual 2009-10	Actual 2010-11	Budget 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17
General Fund	\$33,143,358	\$32,091,880	\$32,103,404	\$32,737,029	\$33,391,770	\$34,059,605	\$34,740,797	\$35,435,613
Teachers salaries - regular ed	\$3,455,238	\$3,223,685	\$3,114,523	\$4,071,117	\$3,182,117	\$3,182,117	\$3,182,117	\$3,182,117
Other instruction	\$8,418,339	\$8,522,680	\$9,012,693	\$8,997,724	\$9,177,678	\$9,361,232	\$9,548,457	\$9,739,426
Teachers salaries - SPED	\$613,048	\$619,547	\$690,563	\$687,935	\$701,694	\$715,728	\$730,042	\$744,643
STARS salaries	\$204,110	\$167,673	\$186,200	\$182,176	\$185,820	\$189,536	\$193,327	\$197,193
ESL	\$228,709	\$202,610	\$247,284	\$247,284	\$247,284	\$247,284	\$247,284	\$247,284
Vocational programs	\$430,865	\$266,519	\$274,892	\$278,500	\$278,500	\$278,500	\$278,500	\$278,500
Co-curricular activities	\$1,131,199	\$1,121,448	\$1,165,706	\$1,178,694	\$1,178,694	\$1,178,694	\$1,178,694	\$1,178,694
Athletics	\$273,224	\$94,935	\$177,733	\$183,448	\$183,448	\$183,448	\$183,448	\$183,448
Other instructional programs	\$8,004	\$0	\$2,300	\$12,300	\$12,300	\$12,300	\$12,300	\$12,300
After school programs	\$133,004	\$49,516	\$51,680	\$85,450	\$49,515	\$49,515	\$49,515	\$49,515
Summer programs	\$287,360	\$132,738	\$155,749	\$186,574	\$186,574	\$186,574	\$186,574	\$186,574
At Risk program	\$162,426	\$101,514	\$110,211	\$110,211	\$110,211	\$110,211	\$110,211	\$110,211
Community programs	\$5,436,746	\$4,243,051	\$5,360,353	\$5,397,626	\$5,667,507	\$5,950,883	\$6,248,427	\$6,560,848
Charter school tuition	\$117,986	\$125,683	\$148,777	\$148,777	\$148,777	\$148,777	\$148,777	\$148,777
Out of district tuition	\$1,174,943	\$1,073,582	\$1,182,247	\$1,234,247	\$1,258,932	\$1,284,111	\$1,309,793	\$1,335,989
Attendance & COPS in schools	\$2,013,442	\$2,029,013	\$2,033,662	\$2,043,465	\$2,084,334	\$2,126,021	\$2,168,541	\$2,211,912
Health services	\$3,806,178	\$3,771,539	\$4,281,807	\$4,431,712	\$4,520,346	\$4,610,753	\$4,702,968	\$4,797,028
other support and related service:	\$2,804,926	\$2,311,057	\$2,309,063	\$2,467,369	\$2,516,716	\$2,567,051	\$2,618,392	\$2,670,760
Extraordinary services	\$3,452,395	\$3,230,756	\$3,699,611	\$3,842,738	\$3,919,593	\$3,997,985	\$4,077,944	\$4,159,503
Other support - regular ed	\$1,247,317	\$1,102,004	\$1,305,208	\$1,346,429	\$1,373,358	\$1,400,825	\$1,428,841	\$1,457,418
Other support - special ed	\$709,976	\$268,528	\$302,553	\$310,730	\$316,945	\$323,283	\$329,749	\$336,344
Improvement of instruction	\$48,312	\$24,955	\$89,717	\$78,056	\$78,056	\$78,056	\$78,056	\$78,056
Educational media services								
Staff training								

**Montclair Board of Education**  
 Budget Planning - 5 Year Analysis  
 Scenario 2 - Assume 2% increase for Staff

	Actual 2009-10	Actual 2010-11	Budget 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17
General Admin	\$1,493,039	\$1,319,028	\$1,405,912	\$1,384,741	\$1,412,436	\$1,440,685	\$1,469,498	\$1,498,888
School Admin	\$4,832,265	\$4,329,703	\$4,377,623	\$4,354,248	\$4,441,333	\$4,530,160	\$4,620,763	\$4,713,178
Business and other support	\$1,217,655	\$1,247,335	\$1,257,138	\$1,270,168	\$1,295,571	\$1,321,483	\$1,347,912	\$1,374,871
Data processing	\$242,141	\$240,372	\$241,616	\$241,510	\$246,340	\$251,267	\$256,292	\$261,418
Operation and maintenance of pl	\$8,265,275	\$8,054,914	\$8,457,864	\$8,662,682	\$8,562,682	\$8,562,682	\$8,562,682	\$8,562,682
Transportation	\$4,355,617	\$4,121,370	\$4,730,295	\$4,608,061	\$4,700,222	\$4,794,227	\$4,890,111	\$4,987,913
Employee benefits	\$16,111,908	\$18,237,985	\$18,002,507	\$18,665,502	\$19,972,087	\$20,970,691	\$21,809,519	\$22,681,900
Food service subsidy	\$100,000	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Total Current Expense	\$105,919,005	\$102,394,912	\$106,525,473	\$109,492,656	\$111,446,993	\$114,159,835	\$116,755,685	\$119,429,156
Capital outlay	\$7,580	\$63,146	\$95,152	\$1,265,938	\$85,938	\$85,938	\$85,938	\$85,938
Adult school	\$485,904	\$462,743	\$499,520	\$557,554	\$557,554	\$557,554	\$557,554	\$557,554
Total General Fund	\$106,412,489	\$102,920,801	\$107,120,145	\$111,316,148	\$112,090,485	\$114,803,327	\$117,399,177	\$120,072,648
Special Revenue Fund	\$4,331,449	\$4,487,259	\$4,379,511	\$2,913,122	\$2,913,122	\$2,913,122	\$2,913,122	\$2,913,122
State aid from ARRA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$110,743,938	\$107,408,060	\$111,499,656	\$114,229,270	\$115,003,607	\$117,716,449	\$120,312,299	\$122,985,770
<b>Difference Surplus/( Shortage)</b>	<b>\$2,217,223</b>	<b>\$5,798,482</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$270,535)</b>	<b>(\$1,694,179)</b>	<b>(\$3,261,048)</b>	<b>(\$4,364,957)</b>

Amount under/(over) Cap based on assumptions used in this analysis

Note: The 2012-13 is \$2.9 million under CAP. The undercap amount does not show in the budget and is therefore, not reflected in this column.

Assumptions:

All current board policies remain the same as policies in effect in 11-12

No significant changes to state mandated programs

Revenue:

2% CAP on tax levy increase

State Aid stays at 12-13 level

Fund Balance Appropriated is gradually reduced to \$2.0 million

No separate proposals requested

No adjustments to the CAP requested

Ed jobs funding only available in 11-12

Expenditures:

MEA Contract not settled for 2012 and beyond - Assume teachers salaries increase 2% annually

MEA Contract not settled for 2012 and beyond - Assume all other salaries increase 2% annually

Technology, textbook, capital reserve deposit and other one time expenses in 12-13 budget are reduced in 13-14 and beyond

Out of district tuition costs increase 5% annually

Non salary accounts stay at same level as 2011-12

Health benefits increase 7% in 2013-14, 5% in 2014-15 and then 4% as employees contribute a greater amount toward medical insurance

2% increase in Transportation costs

Special Revenue stays at same level as 2011-12

Adult school stays at same level as 2011-12

**C**

**2012-2013 PROPOSED  
BUDGET DETAIL**



# EXPLANATION OF REVENUES

## SCHOOL BUDGET TAX LEVY

Total Proposed Budget less all other Revenues

### TUITION

<u>ITEM</u>	<u>2011-12</u>	<u>2012-13</u>	<u>Change</u>
Non-Residents	\$ <u>50,000</u>	\$ <u>50,000</u>	\$ 0
TOTALS	\$ 50,000	\$ 50,000	\$ 0

### BALANCE APPROPRIATED

Amount transferred from surplus to operating budget.

### MISCELLANEOUS REVENUE

	<u>2011-12</u>	<u>2012-13</u>	<u>Change</u>
Adult School	\$ 499,520	\$ 557,554	\$ 58,034
Miscellaneous Revenue	90,000	90,000	0
Rentals	85,000	85,000	0
Alternate Route Fees	10,000	10,000	0
Interest	<u>100,000</u>	<u>100,000</u>	<u>0</u>
TOTALS	\$ 784,520	\$ 842,554	\$ 58,034

### STATE AID

Certified by New Jersey State Department of Education

### FEDERAL AID

Estimated based upon current appropriations.

**REVENUES**

**SOURCES OF REVENUE**

	<u>Actual</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>Proposed</u> <u>2012-13</u>
LOCAL REVENUE:			
Account:			
1210 School Budget Tax Levy	\$ 101,103,844	\$ 97,509,698	\$ 97,509,698
1310 Tuition	74,609	50,000	50,000
Reserve for Encumbrances	0	42,233	0
3030 Budgeted Fund Balance	1,647,861	3,280,919	4,696,392
3030 Fund Balance transferred to Capital Reserve	0	0	950,000
1900 Miscellaneous Receipts	<u>939,115</u>	<u>784,520</u>	<u>842,554</u>
SUB-TOTAL LOCAL REVENUE	\$ 103,765,429	\$ 101,667,370	\$ 104,048,644
STATE REVENUE:			
3121 Categorical Transportation Aid	\$ 0	\$ 0	\$ 1,122,139
3131 Extraordinary Aid	1,230,372	425,000	600,000
3132 Categorical Special Education Aid	3,549,764	3,916,173	4,154,588
3176 Equalization Aid	0	0	580,989
3177 Categorical Security Aid	0	732,607	728,935
3190 Non Public School Transportation Costs	51,852	0	0
3190 TPAF Wage Freeze	29,925	0	0
4200 Medicaid Aid - Special Education	91,941	79,459	80,853
4300 Education Jobs Act	<u>0</u>	<u>299,536</u>	<u>0</u>
SUB-TOTAL BASIC STATE REVENUE	\$ 4,953,854	\$ 5,452,775	\$ 7,267,504

**SOURCES OF REVENUE: (Continued)**

## STATE REVENUE: (Continued)

	<u>Actual</u> 2010-11	<u>Budget</u> 2011-12	<u>Proposed</u> 2012-13
RESTRICTED AID:			
Special Revenue Fund			
3231 Non-Public School Textbooks	\$ 67,221	\$ 80,409	\$ 80,409
3232 Non Public Aux Services - Ch. 192	112,713	147,596	146,474
3236 Non-Public Handicapped Services - Ch. 193	128,024	144,803	144,803
3239 Non-Public Nursing Services	111,868	114,853	114,853
3290 Safe Routes to Schools	25,929	0	0
3290 Healthy Community Development	<u>6,240</u>	<u>0</u>	<u>0</u>
SUB-TOTAL RESTRICTED STATE REV.	\$ <u>451,995</u>	\$ <u>487,661</u>	\$ <u>486,539</u>
SUB-TOTAL STATE REVENUE	\$ 5,405,849	\$ 5,940,436	\$ 7,754,043

## FEDERAL REVENUE:

4411 Title I	527,697	537,774	537,774
Title I Carry-Over/Summer	138,852	28,463	0
Title I SIA Carry-Over/Summer	16,419	0	0
Title I - ARRA	53,933	0	0
Title I - ARRA - SIA	4,740	0	0
4421 I.D.E.A. Part B, Educ. Of Hand. Act	1,240,700	1,624,392	1,624,392
I.D.E.A. Part B, Carry Over/Summer	168,643	733,007	0
I.D.E.A. - Basic - ARRA	975,448	0	0
4423 I.D.E.A. Part B, Pre-School Hand.	0	57,803	57,803
I.D.E.A. Part B, Pre-Sch. Carry Over/Sum	52,622	61,801	0
I.D.E.A. - Preschool - ARRA	36,585	137	0
4430 Vocational Education Act. P.L. 101-3920	32,378	36,147	36,147
4451 Title II-A	175,134	160,367	160,367
Title II - A Carry-Over/Summer	5,607	21,304	0
4452 Title II-D	1,201	0	0
Title II-D Carry Over/Summer	1,061	0	0

**SOURCES OF REVENUE: (Continued)**

FEDERAL REVENUE: (Continued)		Actual <u>2010-11</u>	Budget <u>2011-12</u>	Proposed <u>2012-13</u>
4491	Title III - ESL	5,963	10,100	10,100
	Title III - ESL Carry-Over/Summer	0	6,425	0
4495	Title V Carry-Over/Summer	0	0	0
4300	FLAP Grant - Chinese	242,626	300,373	0
4700	Job Training Partnership Act	<u>5,797</u>	<u>11,000</u>	<u>0</u>
	SUB-TOTAL FEDERAL REVENUE	\$ 3,685,406	\$ 3,589,093	\$ 2,426,583

## OTHER LOCAL REVENUE:

1920	NJSBAIG	2,500	9,721	0
1920	MCIA - MHS Conflict Resolution	288	1,460	0
1920	MFEE - Mt. Hebron	10,405	27	0
1920	MFEE - District Wide	8,400	0	0
1920	Nishuane - Various Grants	0	8,500	
1920	MCIA - Peer Leadership	0	1,318	0
1920	MFEE - MHS - CST	284	0	0
1920	Mt. Hebron - Various Grants	0	6,000	0
1920	MFEE-Bradford	8,543	10,759	0
1920	MFEE - Hillside	8,083	5,119	0
1920	MFEE - DOI	4,530	0	0
1920	Bullock - Various Grants	0	4,031	0
1920	MHS Guidance Grant	60	22	0
1920	MFEE - Mt. Hebron	29,930	9,416	0
1920	MFEE - Nishuane	4,620	7,827	0
1920	MFEE - Northeast	4,885	11,367	0
1920	DLC - PTA Grant	234	1,974	0
1920	PSE&G Grant - Rand	2,698	33	0
1920	Glenfield - Various Grants	0	5,000	0
1920	Mountainside Grant - Health & Wellness	0	1,020	0
1920	MFEE - Rand	4,104	10,321	0

**SOURCES OF REVENUE: (Continued)**

## LOCAL REVENUE: (Continued)

	<u>Actual</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>Proposed</u> <u>2012-13</u>
1920 Watchung - Various Grants	25,863	72	0
1920 MFEE - Renaissance	15,518	9,155	0
1920 Central Office - Various Grants	16,410	36,004	0
1920 Delta Dental	6,200	9,760	0
1920 DD Council Fellowship	0	343	0
1920 MFEE - Montclair HS	1,665	0	0
1920 Hoopapaloza	256	0	0
1920 MCIA Grants	12,746	11,512	0
1920 MFEE - Hillside	14	0	0
1920 MFEE - DOI	552	40	0
1920 Fed Challenge	189	16,316	0
1920 MFEE - Edgemont	5,272	6,627	0
1920 Fieldhouse	84	0	0
1920 MFEE - Rand	728	0	0
1920 Hillside - Various Grants	6,594	2,211	0
1920 Physh Ed - MHS	0	150	0
1920 MHS Athletics - Special Education	0	4,328	0
1920 MFEE - DOI - Ipods	62	0	0
1920 MHS - Allstate grant	0	2,000	0
1920 MFEE - Watchung	8,109	7,253	0

**SOURCES OF REVENUE: (Continued)**

## LOCAL REVENUE: (Continued)

	<u>Actual</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>Proposed</u> <u>2012-13</u>
1920 PTA Grant - Renaissance	10,000	0	0
1920 MFEE - Northeast	179	0	0
1920 MFEE - Glenfield	26,203	14,642	0
1920 MFEE - MHS	105,042	72,936	0
1920 MHS - Various Grants	990	4,285	0
1920 Edgemont - Various Grants	11,021	7,325	0
1920 MFEE - Pupil Services	1,599	1	0
1920 WA - Lowes Toolbox for Education	0	265	0
1920 Northeast - Various Grants	<u>4,998</u>	<u>3,617</u>	
SUB-TOTAL OTHER LOCAL REVENUE	\$ <u>349,858</u>	\$ <u>302,757</u>	\$ <u>0</u>
TOTAL SPECIAL REVENUE FUND	\$ <u>4,487,259</u>	\$ <u>4,379,511</u>	\$ <u>2,913,122</u>
GRAND TOTAL REVENUE	\$ <u>113,206,542</u>	\$ <u>111,499,656</u>	\$ <u>114,229,270</u>

## EXPLANATION OF ACCOUNTS

### (110-140) REGULAR PROGRAMS - ELEMENTARY/SECONDARY

#### Teacher Salaries

The number of teaching positions estimated for each grade level is based upon anticipated enrollment increases, reallocation of staff, class size reductions and adjustments to teacher load.

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
K Teachers	21.0	20.0	21.0
Grades 1-5 Teachers	164.7	159.6	160.0
Grades 6 - 8 Teachers	119.5	118.7	123.6
Grades 9 - 12 Teachers	<u>121.3</u>	<u>119.8</u>	<u>122.8</u>
Total Teaching Positions, K – 12	426.5	418.1	427.4

### (150) HOME INSTRUCTION

Salaries - Instruction: Funds are provided here for part-time salaries for instruction for students assigned to home instruction by Pupil Services due to accident, illness or suspension.

Purchased Professional Educational Services: Funds are provided here for payments to the Essex Regional Educational Services Commission for home instruction.

### (190) REGULAR PROGRAMS

Teaching Assistants- Kind/Elementary: These accounts reflect the salaries of Teaching Assistants for kindergarten and elementary classes.

Performing Arts/Adjunct Staff: Under this account are recorded expenditures for stipends for adjunct staff for the School of Performing Arts along with other adjunct staff.

Technology Staff: This account reflects the salaries of the individuals who oversee the computer rooms at Montclair High School (2.0), (1.0) network administrator, (1.0) instructional technology coordinator, (1.0) program specialist, (1.0) data analyst and (0.7) computer center technician.

Other Purchased Services - Leases: The lease/purchase cost of copy machines for various schools is recorded here.

General Supplies: Under this account are recorded appropriations for all supplies used in the regular instructional program. An increase is provided for computers & technology supplies at all schools.

Textbooks: Funds are provided to purchase replacement textbooks and consumable textbooks for the elementary schools. An increase is provided to purchase new textbooks at various grade levels.

**DETAILED APPROPRIATIONS**

**(110 - 140) REGULAR PROGRAMS - ELEMENTARY/SECONDARY**

Function & Object	Actual 2010-11	Budget 2011-12	Proposed 2012-13
100 INSTRUCTION			
100-101 Kindergarten - Sal. of Teachers (20.0 to 21.0)	\$ 1,459,923	1,469,358	1,544,815
100-101 Gr. 1-5 - Salaries of Teachers (159.6 to 160.0)	12,210,720	12,016,243	12,134,207
100-101 Gr. 6-8 - Salaries of Teachers (118.7 to 123.6)	8,862,465	9,014,998	9,242,755
100-101 Gr. 9-12 - Sal. of Teachers (119.8 to 122.8)	<u>9,558,772</u>	<u>9,602,805</u>	<u>9,815,252</u>
Total Teacher Salaries	\$ 32,091,880	\$ 32,103,404	\$ 32,737,029
<b>(150) HOME INSTRUCTION - UNDISTRIBUTED</b>			
100-101 Salaries - Teachers	\$ 346,183	199,013	199,013
100-320 Purchased Prof. Educ. Services	<u>69,786</u>	<u>99,662</u>	<u>99,662</u>
Total Home Instruction	\$ 415,969	\$ 298,675	\$ 298,675
<b>(190) REGULAR PROGRAMS - UNDISTRIBUTED</b>			
100 INSTRUCTION			
100-106 Teaching Assistants - Salaries	\$ 1,189,954	\$ 1,078,767	\$ 1,077,502
100-106 Performing Arts/Adjunct - Salaries	11,300	16,000	16,000
100-106 Technology Staff (6.7)	535,453	552,226	543,297
100-440 Other Purchased Services - Leases	278,719	290,249	290,344
100-610 General Supplies	583,234	587,679	1,158,500
100-640 Textbooks	<u>209,056</u>	<u>290,927</u>	<u>686,799</u>
Total Undistributed - Instruction	\$ 2,807,716	\$ 2,815,848	\$ 3,772,442
<b>TOTAL REGULAR PROGRAMS - ELEM/SECONDARY</b>	\$ <u>35,315,565</u>	\$ <u>35,217,927</u>	\$ <u>36,808,146</u>



## EXPLANATION OF ACCOUNTS

### (201-220) SPECIAL EDUCATION - INSTRUCTION

#### Salaries of Teachers

Salaries for in-district special education teachers are included in these accounts as follows:

	<u>2011-12</u>	<u>2012-13</u>
Communication Impaired	3.0	3.0
Learning/Language Disabilities	11.0	11.0
Behavior Disabilities	4.0	4.0
MH/Multiple Disabilities	3.0	3.0
Resource Center	81.1	81.1
Autistic Program/Autism	6.6	6.6
PreSch Hand/PreSch Disabilities	<u>3.0</u>	<u>3.0</u>
Total Special Education Teachers	111.7	111.7

Other Salaries - Instruction: Salaries for special education teacher assistants are recorded in these accounts.

Other Salaries – Instruction ESY: Salaries for special education staff are recorded in this account for extended school year (ESY) programs held in the summer.

General Supplies: General supplies for the Resource Centers, and other special education classes are reflected in accounts with this classification.

**DETAILED APPROPRIATIONS**

**(201 - 220) SPECIAL EDUCATION - INSTRUCTION**

Function & Object		Actual 2010-11	Budget 2011-12	Proposed 2012-13
100-101	Cognitive Mild - Sal. of Teachers (3.0)	\$ 176,434	177,044	177,044
100-106	Cognitive Mild - Other Sal. Instruct.	24,301	113,470	113,470
100-101	Learn/Lang. Disabil - Sal. of Tchrs (11.0)	788,726	844,918	844,918
100-106	Learn/Lang. Disabil - Other Sal. Instruct.	59,143	111,558	106,639
100-101	Behavior Disabilities-Sal. of Teachers (4.0)	157,998	275,670	275,670
100-106	Behavior Disabilities - Other Salaries Instruct.	38,511	90,018	90,018
100-610	Behavior Disabilities - General Supplies	2,156	10,000	20,000
100-101	Multiple Disabilities- Sal. of Teachers (3.0)	166,709	167,633	167,633
100-106	Multiple Disabilities - Other Salaries Instruct.	72,234	30,536	27,600
100-610	Multiple Disabilities - General Supplies	10,092	1,830	1,830
100-101	Resource Room - Sal. of Teachers (81.1)	5,995,768	6,129,585	6,129,585
100-106	Resource Room - Other Salaries - Instruct.	333,060	205,949	177,797
100-610	Resource Room - General Supplies	35,845	51,558	51,558
100-101	Autistic/Autism - Salaries of Teachers (6.6)	352,323	458,766	458,766
100-610	Autistic/Autism - General Supplies	8,653	14,000	14,000
100-101	PreSch Hand/PreSch. Disabil - Sal. of Tchrs(3.0)	230,810	221,910	221,910
100-106	PreSch Hand/PreSch. Disabil-Other Sal. Instruct.	<u>69,917</u>	<u>108,248</u>	<u>119,286</u>
<b>TOTAL SPECIAL EDUCATION - INSTRUCTION</b>		\$ <u>8,522,680</u>	<u>9,012,693</u>	<u>8,997,724</u>

## EXPLANATION OF ACCOUNTS

### **(230) BASIC SKILLS/REMEDIAL**

Salaries of Teachers: (8.9) In 2011-12, these accounts reflect salaries of (3.7) STARS teachers in the high school, (2.0) STARS teachers at Glenfield, (2.2) STARS teachers at Mt. Hebron, and (1.0) STARS teacher at Renaissance. There are additional remedial teachers charged to grant funds.

General Supplies: General Supplies for basic skills are included here. No increase is provided.

### **(240) ENGLISH AS A SECOND LANGUAGE**

Salaries of Teachers: Salaries of (2.3) ESL teachers at (0.5) Northeast, (0.5) Edgemont, (0.3) Mt. Hebron (1.0) and Montclair High School (1.0) are provided here.

General Supplies: Supplies for the ESL program are provided here.

## DETAILED APPROPRIATIONS

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### (230) SPECIAL PROGRAMS - BASIC SKILLS/REMEDIAL

Function & Object		Actual 2010-11	Budget 2011-12	Proposed 2012-13
100-101	Basic Skills/Remedial-Salaries of Tchrs (8.9)	\$ 619,547	\$ 688,063	\$ 687,935
100-600	Basic Skills/Remedial - Supplies	0	2,500	0
TOTAL BASIC SKILLS/REMEDIAL INSTRUCTION		\$ 619,547	\$ 690,563	\$ 687,935

### (240) ENGLISH AS A SECOND LANGUAGE

100-101	English As A Second Language - Salaries of Teachers (2.3)	\$ 167,186	\$ 185,500	\$ 181,476
100-610	English As A Second Language - General Supplies	487	700	700
TOTAL ENGLISH AS A SECOND LANGUAGE - INSTRUCTION		\$ 167,673	\$ 186,200	\$ 182,176

## EXPLANATION OF ACCOUNTS

### **(300) VOCATIONAL PROGRAMS - LOCAL**

Other Salaries – Transition Facilitator/Work Study: (2.0) Funds are provided for (2.0) positions to arrange community and work experiences for special needs students.

Instructional Work Study Salaries: This account provides funds for the staff members that work with the students participating on the work study program.

### **(401) SCHOOL SPONSORED COCURRICULAR ACTIVITIES**

School Activity Stipends: This account provides for the contractual stipends paid to staff members as directors of clubs and other activities at the high school.

Overnight Field Trips Salaries: This account provides funds for the stipends paid to staff that attend overnight field trips.

Assembly/Purchased Services - Montclair High School: These accounts provide funds for the school newspaper, student awards, college visitations, college career fairs and school assemblies.

Supplies/Materials - Food Service: This account provides funds for replacement of small equipment for food service.

**DETAILED APPROPRIATIONS**

**(300) VOCATIONAL PROGRAMS - LOCAL**

Function & Object		Actual <u>2010-11</u>	Budget <u>2011-12</u>	Proposed <u>2011-12</u>
100-101	Transition Facilitator-Salaries (2.0)	\$ 202,610	\$ 219,296	\$ 219,296
100-106	Instructional Work Study Salaries	0	<u>27,988</u>	<u>27,988</u>
TOTAL VOCATIONAL PROGRAMS - LOCAL		\$ <u>202,610</u>	\$ <u>247,284</u>	\$ <u>247,284</u>

**(401) SCHOOL SPONSORED CO CURRICULAR ACTIVITIES**

100-100	School Activity Stipends - Salaries	\$ 244,252	\$ 245,000	\$ 245,000
100-100	Overnight Field Trip - Salaries	4,700	3,000	5,000
100-500	Purchased Services - MHS Activities	8,741	18,892	20,500
100-600	Supplies - Food Service	<u>8,826</u>	<u>8,000</u>	<u>8,000</u>
TOTAL SCHOOL SPONSORED CO CURRICULAR ACTIVITIES		\$ <u>266,519</u>	\$ <u>274,892</u>	\$ <u>278,500</u>

## EXPLANATION OF ACCOUNTS

### (402) SCHOOL SPONSORED ATHLETICS

Stipends/Salaries: The stipends paid to coaches at the high school, the salary of the athletic trainers (2.0) and the salary of the secretary (1.0) to the Assistant Principal in charge of athletics/student activities are provided here

Security: Funds are provided here for security at high school athletic events.

Officials Fees/Dues/Fees: Funds are provided here for officials for high school athletic events, entry fees for tournaments, dues for the NJSIAA and other associations.

Purchased Professional Technical Services: Funds are provided here for videotaping games, therapy services and services provided by the team physician.

Supplies and Materials: Funds for athletic supplies and trainer's supplies are reflected here. Charged to the athletic account are athletic supplies, uniforms, cleaning and reconditioning of equipment.

Rental of Facilities: Funds are provided in this account for the rental of a pool, bowling lanes and a golf course for the High School athletics teams.

## DETAILED APPROPRIATIONS

### (402) SCHOOL SPONSORED ATHLETICS

Function & Object	Actual 2010-11	Proposed 2011-12	Proposed 2012-13
100-100 HS Athletic Stipends	\$ 473,824	\$ 506,492	\$ 506,492
100-100 HS Athletics - Security	71,634	57,639	60,000
100-100 HS Athletic Trainer - Salaries (2.0)	132,300	146,912	146,912
100-106 HS Athletic Secretary - Salaries (1.0)	60,946	62,790	62,790
100-106 HS Athletic Other - Salaries	39,063	31,851	23,000
100-500 HS Athletics - Official Fees	60,000	71,641	85,000
100-500 HS Athletics - Security Fees	29,149	37,000	38,000
100-600 Supplies and Materials - HS Athletics	185,825	180,881	180,000
100-800 HS Athletics - Dues/Fees	30,742	28,000	31,000
200-320 Purch.Prof. Tech. Services	13,893	15,000	15,000
200-580 Conference & Travel	3,241	2,000	2,000
200-600 Supplies and Materials - Athletic Trainer	7,962	8,000	9,000
200-600 Supplies and Materials - Office	1,928	1,500	1,500
262-441 Rental of Facilities	<u>10,941</u>	<u>16,000</u>	<u>18,000</u>
<b>TOTAL SCHOOL SPONSORED ATHLETICS</b>	<b>\$ 1,121,448</b>	<b>\$ 1,165,706</b>	<b>\$ 1,178,694</b>



## EXPLANATION OF ACCOUNTS

### (403) OTHER INSTRUCTIONAL PROGRAMS

Arts Facilitator/Special Projects/Rogate/Academic Olympic-Salaries: Funds are provided in this account for the stipends paid to staff members who coordinate special programs.

Planetarium - Salaries: The part time salary of the staff member who runs the Glenfield Planetarium is recorded here

Dentist – Salaries: Funds are provided in this account to pay the dentist that works with students in the Dental Lab.

Teachers Sabbatical: This account provides for the salary of one teacher on sabbatical as per the contract with the MEA.

Performing Arts Fees – Montclair High School and Glenfield: This account provides funds to pay consultants that assist with performances at Montclair High School and Glenfield.

Greenhouse Supplies – Watchung and Mt. Hebron: This account provides funds for supplies and materials needed for the Greenhouse.

Environmental Program - Rand/Watchung: Funds are provided in this account for an environmental program camping experience for Watchung and Rand students.

Supplies – SAIL Program: Funds are provided in this account for special programs for gifted students.

Supplies – Mountaineer: This account provides funds for the preparation of the MHS school newspaper.

Supplies/Purchased Services-Special Projects: Funds are provided in these accounts for special projects including Federal Challenge and Art Links Program.

Purchase Professional Services – STARS Parent Workshops and Special Projects: Funds are provided in this account for workshops provided to parents of at-risk students.

Supplies – Anti-Bullying: Funds are provided in this account for supplies needed for anti-bullying programs in the schools.

Supplies Special Projects/MHS Commericals: This account is offset by revenue collected from rental fees for commercials filmed at Montclair High School.

## DETAILED APPROPRIATIONS

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### (403) OTHER INSTRUCTIONAL PROGRAMS

Function & Object		Actual <u>2010-11</u>		Budget <u>2011-12</u>		Proposed <u>2012-13</u>
100-100	Arts Facilitator/Special Projects/ Rogate/Academic Olympics - Salaries	\$ 4,731	\$	10,564	\$	10,500
100-100	Planetarium - Salaries	21,454		23,348		23,348
100-100	Dentist - Salaries	5,500		6,000		6,000
100-101	Teachers Sabbatical	0		60,000		65,000
100-101	Stars Parenting Workshops - Salaries	420		1,300		1,500
100-500	Performing Arts Fees - MHS	10,685		14,000		9,500
100-500	Performing Arts Fees - Glenfield			1,500		1,500
100-600	Greenhouse-Watchung/Mt. Hebron Supp/Materials	906		1,500		1,500
100-600	Environ Program-Rand/Watchung-Supplies	300		300		600
100-600	Supplies - SAIL Program	11,200		15,000		15,000
100-610	Supplies - Mountaineer	5,000		5,700		6,000
100-610	Supplies - Fed Challenge	764		221		0
200-320	Purch Prof Services - MHS	0		600		0
200-320	Purch Prof Services-Art Links Program	10,000		10,000		10,000
200-320	Purch Prof Services - Stars Parent Workshops	0		1,500		1,500
200-320	Purchased Prof Services - Special Projects	0		1,750		1,750
200-600	Supplies - Anti Bullying	0		0		5,000
200-600	Supplies - Special Projects/MHS Commercials	<u>23,975</u>		<u>24,450</u>		<u>24,750</u>
TOTAL OTHER INSTRUCTIONAL PROGRAMS		\$ 94,935	\$	<u>177,733</u>	\$	<u>183,448</u>

## EXPLANATION OF ACCOUNTS

### **(421) OTHER INSTRUCTIONAL PROGRAMS – AFTER SCHOOL PROGRAMS**

Middle School Activities: This account reflects the stipends paid to individuals who work in the after school programs at all three middle schools.

Supplies/Materials: This account provides funds to purchase supplies and materials for the middle school after school program.

Contracted Sources – Late Runs: This account provides funds for the late bus for students participating in after school activities at the middle schools.

## DETAILED APPROPRIATIONS

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### (421) OTHER INSTRUCTIONAL PROGRAMS - AFTER SCHOOL PROGRAMS

Function & Object		Actual <u>2010-11</u>	Budget <u>2011-12</u>	Proposed <u>2012-13</u>
100-100	Middle School Activities - Salaries	\$ 0	1,800	10,000
100-610	Supplies/Materials	0	500	2,300
270-511	Contracted Svcs - Late Runs	<u>0</u>	<u>0</u>	<u>7,000</u>
TOTAL OTHER INSTRUCTIONAL PROGRAMS - After School Programs		\$ 0	\$ 2,300	\$ <u>19,300</u>

## EXPLANATION OF ACCOUNTS

### (422) OTHER INSTRUCTIONAL PROGRAMS

Elementary/Middle School Summer Programs- Salaries: These accounts provide funds for elementary/middle school summer programs.

STARS Summer Program: This account provides funds for the summer program for at-risk students.

Security – Summer Programs – Salaries: Funds are provided for salaries of security guards working in summer programs. In 2012-13 the account number has changed to comply with New Jersey budget guidelines.

HS World Literature – Transition Program: Funding is provided for the 9th grade world literature recovery program.

IMANI: Summer programs coordinated by IMANI to improve student achievement in specific areas.

HSPA Prep: Summer programs targeted to improve scores on the State HSPA test.

Transition to Sixth Grade: Programs are provided for students moving into sixth grade in language arts and math.

**DETAILED APPROPRIATIONS**

**(422) OTHER INSTRUCTIONAL PROGRAMS -SUMMER SCHOOL**

Function & Object		Actual 2010-11	Budget 2011-12	Proposed 2012-13
100-100	Elem/Middle School Sum Prog-Sal	\$ 28,576	\$ 30,139	\$ 35,000
100-100	Stars Summer Program - Salaries	0	0	6,000
100-100	Security - Summer Prog - Salaries	7,028	6,477	0
100-100	Transition to World Lit - Summer Prog - Salaries	8,484	8,484	9,000
100-100	HSPA Prep - Summer Prog - Salaries	5,428	6,580	7,500
100-100	IMANI - Algebra - Summer Prog - Salaries	0	0	4,800
100-100	IMANI - World Lit - Summer Program-Salaries	0	0	4,800
100-100	IMANI - 6th Grade Transition - Summer Prog-Salaries	0	0	9,600
100-610	STARS-Summer Program-Supplies	0	0	750
100-610	Middle School Programs - Summer Program - Supplies	0	0	1,000
200-100	Security - Summer Prog - Salaries	0	0	7,000
<b>TOTAL OTHER INSTRUCTIONAL PROGRAMS - SUMMER SCHOOL</b>		<b>\$ 49,516</b>	<b>\$ 51,680</b>	<b>\$ 85,450</b>

## EXPLANATION OF ACCOUNTS

### (424) OTHER INSTRUCTIONAL PROGRAMS

IMANI - Study Groups: Funds are provided in this account for the study groups run by IMANI.

Salaries – STARS Program: Funding is provided in 2012-2013 for a district run STARS program.

NJASK 8 Prep: Funds are provided in this account for programs that prepare students to take the 8<sup>th</sup> grade NJASK test.

IMANI – Mini IMANI: Funds are provided for the IMANI program at the elementary level.

HSPA Prep: Funds are provided for supplies needed to prepare students for the HSPA tests taken in grade 11.

IMANI Coordinator: Funds are provided in this account to pay the salary for the coordinator of the IMANI program.

IMANI – SAT Review: Funds are provided for an SAT prep course run by IMANI.

Literacy Specialist: Funds are provided for a district literacy specialist.

Community Based Programs: Funds are provided in this account for the Project Oasis Program which was previously funded out of the Minority Achievement Grant..

Supplies – STARS Program: Funds are provided in this account for special programs for students at risk students.

Sister to Sister: Funds are provided in this account to provide mentoring to eighth grade and high school girls.

Conference & Travel – MHS College Support: Funds are included in the budget for staff and students to attend college fairs.

**DETAILED APPROPRIATIONS**

**(424) OTHER SUPPORT/AT-RISK PROGRAMS**

Function & Object		Actual 2010-11		Budget 2011-12		Proposed 2012-13
100-100	IMANI - Grade 9 Study Groups - Salaries	\$ 0		\$ 0		10,500
100-101	STARS - Salaries	0		0		22,000
100-101	NJ ASK 8 Prep - Salaries	10,321		14,500		18,500
100-101	IMANI - Mini Imani - Salaries	0		0		2,500
100-101	HSPA Prep - Salaries	550		1,000		1,000
100-106	IMANI Coordinator - Salaries	25,000		25,000		25,000
100-176	Literacy Specialist - Salaries	77,000		87,500		75,000
100-300	Purch prof Svcs - IMANI - SAT Review	0		0		4,000
100-320	Purch Prof Svcs - Community Based Programs	10,000		10,000		10,000
100-600	Supplies/Materials - Stars Program	340		5,000		7,000
100-600	Supplies/Materials - Academic Youth Development	0		675		0
100-610	Supplies/Materials - HSPA Prep	4,797		3,574		3,574
100-610	Supplies/Materials - NJASK/GEPA	4,000		2,500		0
200-320	Purch Prof Ed Svcs - Sister to Sister	0		3,500		5,000
200-580	Conference & Travel - MHS College Support	<u>730</u>		<u>2,500</u>		<u>2,500</u>
<b>TOTAL OTHER SUPPORT/AT-RISK PROGRAMS</b>		\$ <u>132,738</u>		\$ <u>155,749</u>		\$ <u>186,574</u>



## EXPLANATION OF ACCOUNTS

### **(800) COMMUNITY SERVICES OPERATION**

Community Use of Plant - Salaries: This account reflects overtime salaries paid to building custodians retained after hours as a result of community groups' rental of public school buildings. This expenditure is offset by building rental fees of \$80,000 which appear in the revenue section of the budget.

Parent Coordinator - Salaries: This account reflects the salary of the Parent Coordinator (0.3). The other (0.7) of this position is paid with Title I funds.

Parent Coordinator – Supplies: General supplies for the Parent Coordinator are included here.

Other Expense – Community Use of Plant: \$15,000 represents the Board's provision of in-kind services in the Minnie A. Lucey building for the Montclair Child Development Corporation. This contribution is eliminated for 2011-12.

DETAILED APPROPRIATIONS

(800) COMMUNITY SERVICES PROGRAMS

Function & Object		Actual 2010-11	Budget 2011-12	Proposed 2012-13
330-100	Community Use of Plant - Salaries	\$ 55,433	\$ 80,000	\$ 80,000
330-173	Parent Coordinator - Salaries (0.3)	<u>26,852</u>	<u>28,711</u>	<u>28,711</u>
	Total Salaries	82,285	108,711	108,711
330-600	Parent Coordinator - Supplies	<u>4,229</u>	<u>1,500</u>	<u>1,500</u>
	Total Supplies	4,229	1,500	1,500
330-800	Other Expense - Community Use of Plant	<u>15,000</u>	0	0
	Total Other Expense	15,000	0	0
TOTAL COMMUNITY SERVICES PROGRAMS		\$ <u>101,514</u>	\$ <u>110,211</u>	\$ <u>110,211</u>

## EXPLANATION OF ACCOUNTS

### (100) INSTRUCTION

Tuition – Transfer to Charter Schools: Funds are provided in this account to pay tuition for two students attending charter schools.

Tuition - Regular - Out-of-District: Tuition costs for non-classified students placed out-of-district are recorded here.

Tuition - In State/Out-of-State: Tuition costs for classified students in out-of-district placements in public and private special schools, both within the State of New Jersey and outside the State of New Jersey are recorded in these accounts. A small increase is requested to place additional students out of district, as needed, and cover increases in tuition rates.

### (211) ATTENDANCE

Salaries: Under this account are recorded expenditures for stipends for part-time school attendance officers who verify student residency as a component part of the Board of Education's central registration procedures.

Purchased Technical Services – COPS in Schools: Funds are provided in this account for the salary and benefits of one resource officer located at the High School.

### (213) HEALTH SERVICES

Physicians - Salaries: (1.0) Under this account are included the part-time salary of the school physician who performs medical examinations as required by Board policy and state law.

Substitute Nurses - Salaries: Provides for the payment of substitute nurses as required and for additional nursing services during central registration and summer school.

Nurses - Salaries: (12.4 to 13.0) Funds are provided for the salaries of 12.4 school nurses. An increase of 0.6 is requested for Renaissance School.

Nurses - Aides - Salaries: Provided in this account are funds for the salary of a full-time nurse's aide to be added at Montclair High School.

Nurses – Athletics – Salaries: Funds are provided for nursing services related to high school athletic physicals.

Purchased Professional/Technical Services - Health: This account provides students with medical and psychiatric services when required.

Medical Supplies/Vaccines: Provides for medical supplies for students and state mandated Tubercular exams and Hepatitis "B" vaccine, for employees.

**DETAILED APPROPRIATIONS**

**(000) UNDISTRIBUTED EXPENDITURES**

Function & Object		Actual 2010-11		Budget 2011-12		Proposed 2012-13
100-569	Tuition - Transfer to Charter Schools	\$ 19,292	\$	21,582	\$	21,153
TOTAL UNDISTRIBUTED EXPENDITURES - TRANSFER TO CHARTER SCHOOLS		\$ 19,292	\$	21,582	\$	21,153
100-561	Tuition - Regular - Out of District	\$ 105,651	\$	90,284	\$	80,000
100-562	Tuition In State - LEA's - Special Students	129,072		122,478		122,478
100-563	Tuition to County Vocations Schools - Reg.	4,729		28,419		33,700
100-564	Tuition to County Vocational Schools - Special	21,666		32,321		132,321
100-565	Tuition to County Special Services & Regional Day Schools	231,604		387,791		387,791
100-566	Tuition to Private Schools for Handicapped Within State	3,591,326		4,452,387		4,458,428
100-567	Tuition to Private Schools for Handicapped Outside State	41,307		151,543		151,543
100-568	Tuition - State Facilities	117,696		95,130		31,365
TOTAL UNDISTRIBUTED EXPENDITURES - INSTRUCTION		\$ 4,243,051	\$	5,360,353	\$	5,397,626
211-100	Salaries - Attendance	\$ 23,165	\$	40,165	\$	40,165
211-340	Purch. Tech. Svcs-COPS In Schools Program	102,518		108,612		108,612
TOTAL UNDISTRIBUTED EXPENDITURES - ATTENDANCE & SOCIAL WORK SERVICE		\$ 125,683	\$	148,777	\$	148,777
213-100	Physicians - Salaries (1.0)	\$ 28,968	\$	29,388	\$	29,388
213-100	Substitute Nurses - Salaries	27,687		22,523		22,523
213-100	Nurses - Salaries (12.4 to 13.0)	816,699		860,836		880,836
213-100	Nurses Aides - Salaries	28,524		0		25,000
213-100	Nurses - Additional Work	24,440		32,000		32,000
213-100	Nurses - Athletics - Salaries	8,436		10,000		10,000
213-300	Purch Prof/Technical Svcs- Health/Medical/Aides	104,383		166,500		166,500
213-600	Medical Supplies/Vaccines/Materials	34,445		61,000		68,000
TOTAL UNDISTRIBUTED EXPENDITURES - HEALTH SERVICES		\$ 1,073,582	\$	1,182,247	\$	1,234,247

## EXPLANATION OF ACCOUNTS

### (216) OTHER SUPPORT SERVICES - RELATED SERVICES

Speech – Salaries/ESY: This account provides funds for (14.1) speech teachers and funding for speech teachers that work the extended summer programs.

Teacher of the Deaf: Funds are provided in this account for (1.0) teachers to work with children with hearing impairments.

OT/PT – Salaries: Funds are provided in this account for (4.0) occupational therapists, (1.0) occupational therapy assistant and (1.0) physical therapy assistant. Funds are also provided for salaries paid for extended school year programs.

Professional/Technical Services/Salaries - OT/PT: Funds are provided for in this account for additional occupational and physical therapy for classified students. Costs for OT/PT are also charged to the IDEA budget.

General Supplies: This account provides funds for materials used for speech instruction.

### (217) EXTRAORDINARY SERVICES

Individual Aides - Salaries: Salaries for aides for individual students, as required in the student's individual education plan, are recorded here. Funds are also provided for substitute aides as needed and for aides that work in summer programs.

### (218) SUPPORT SERVICES - REGULAR STUDENTS

Guidance Personnel - Salaries: (22.2) Funds are provided for the salaries for (13.0) guidance and student assistance counselors at the high school, (1.0) student assistance counselor and (1.0) guidance counselor at Mt. Hebron, (1.0) student assistance counselor and (1.0) guidance counselor at Glenfield, (1.0) student assistance counselor at the Renaissance School and (4.0) student assistance counselors at the elementary schools. For 2012-13 (3.0) positions are added to restore full time counselors to all elementary schools.

Secretaries/Guidance - Salaries: (4.0) Included in this account are the salaries of (4.0) guidance secretaries at Montclair High School.

Guidance Support : This account provides funds for upgrading guidance support software and computer networking in the guidance offices at Montclair High School.

Testing - Salaries/Supplies: This account provides funds for testing supplies and reports.

**DETAILED APPROPRIATIONS**

**(000) UNDISTRIBUTED EXPENDITURES**

Function & Object	Actual 2010-11	Budget 2011-12	Proposed 2012-13
216-100 Speech - Salaries (14.1)	\$ 1,194,678	\$ 1,240,312	\$ 1,240,311
216-100 Speech-Salaries-Extended School Year	2,667	2,747	2,747
216-100 Teacher of the Deaf - Salaries (1.0)	89,311	92,642	92,642
216-100 OT/PT - Salaries (5.0)	428,550	454,229	454,229
216-100 OT/PT - Salaries - Extended School Year	25,742	26,514	26,514
216-104 PT Assistant - Salaries (1.0)	45,625	46,977	46,977
216-320 Professional/Technical Services-OT/PT	189,736	113,120	113,120
216-320 Professional/Technical Services-Speech	32,950	38,021	42,825
216-610 General Supplies	<u>19,754</u>	<u>19,100</u>	<u>24,100</u>
TOTAL UNDISTRIBUTED EXPENDITURES - OTHER SUPPORT SERVICES & RELATED SERVICES	\$ <u>2,029,013</u>	\$ <u>2,033,662</u>	\$ <u>2,043,465</u>
217-107 Individual Aides - Salaries	\$ 3,599,843	\$ 4,148,134	\$ 4,298,039
217-107 Individual Aides-Salaries-Summer Prog.	87,658	89,726	89,726
217-107 Individual Aides-Salaries-Subs	<u>84,038</u>	<u>43,947</u>	<u>43,947</u>
TOTAL UNDISTRIBUTED EXPENDITURES - EXTRAORDINARY SERVICES	\$ <u>3,771,539</u>	\$ <u>4,281,807</u>	\$ <u>4,431,712</u>
218-104 HS Guidance - Salaries (13.0)	\$ 1,137,703	\$ 1,176,339	\$ 1,176,339
218-104 MS Guidance - Salaries (5.0)	483,909	451,526	451,526
218-104 ES Guidance - Salaries (4.0 to 7.0)	368,159	380,409	530,409
218-105 Secretaries/Guidance - Salaries (4.0)	296,532	233,895	233,895
218-390 Guidance - Support	68	3,200	3,200
218-600 Testing - Supplies & Materials	<u>24,686</u>	<u>63,694</u>	<u>72,000</u>
TOTAL UNDISTRIBUTED EXPENDITURES - OTHER SUPPORT SERVICES - STUDENTS - REGULAR	\$ <u>2,311,057</u>	\$ <u>2,309,063</u>	\$ <u>2,467,369</u>

## EXPLANATION OF ACCOUNTS

### (219) SUPPORT - SPECIAL STUDENTS

Summer Child Study Team - Salaries: This account provides for summer re-evaluations and required out-of-district placements by Child Study Team members.

Evaluations: This account provides funds for hourly rates paid to Child Study Team members for student evaluations.

Social Workers - Salaries: (6.0) The salaries for School Social Workers are included in this account.

Psychologists – Salaries: (12.6) The salaries for Psychologists are included in this account.

L.D.T.C. /Behavioral Specialist- Salaries: (14.4) This account provides for the salaries of (10.9) L.D.T.C.s and (3.5) Behavioral Specialists. An increase of (1.0) position is requested for 2012-13. Funds are also provided for behavioral specialists that work in the summer program.

Tutoring/Discrete Trial Training: This account provides funds for tutoring and discrete trial training required in the Individualized Educational Plan for special education students.

Job Coaching: Funds are provided for salaries paid to staff members for job coaching.

Secretaries, Child Study Team - Salaries: (3.0) Included in this account are the salaries of (3.0) secretaries to Child Study Team members

Purchase Professional Services – Consultants/Therapeutic Health: Funds are provided in this account for consultants that provide training to staff in the pupil services department. Funds are also provided for the Effective Schools Solution program which provides mental health services to high school students in need of therapy.

Child Study Team/Pupil Services - Mileage/Travel: This account covers reimbursement at a fixed rate per mile in accordance with the NJ Accountability regulations. This account also provides for the costs of participation at conferences and workshops relating to special education programs.

Supplies – Life Skills Program: This account provides funds for materials needed to prepare special education students as they transition out of school to work.

Special Education Supplies: Office supplies, evaluation materials for the Director of Pupil Services and Child Study Team staff members are included in this account.

**DETAILED APPROPRIATIONS**

**(000) UNDISTRIBUTED EXPENDITURES**

Function & Object		Actual <u>2010-11</u>		Budget <u>2011-12</u>		Proposed <u>2012-13</u>
219-104	Summer Child Study Team - Salaries	\$ 116,878	\$	\$ 117,582	\$	\$ 117,582
219-104	Evaluations - Salaries	0		2,940		1,709
219-104	Social Workers - Salaries (6.0)	490,508		493,022		493,022
219-104	Psychologists - Salaries (12.6)	866,148		892,668		892,668
219-104	LDTCs/Behaviorial Spec-Salaries (14.4 to 15.4)	1,212,304		1,359,415		1,449,415
219-104	Behaviorial Spec - Salaries - Ext. Sch Year	7,879		14,496		14,496
219-104	Tutoring - Salaries	80,235		68,000		68,000
219-104	Tutoring - Salaries - Ext. School Year	15,823		37,446		37,446
219-104	Discrete Trial Training - Salaries	12,451		42,000		42,000
219-104	Salaries - Job Coaching	199,595		211,064		212,232
219-104	Job Coaching - Salaries - Ext. School Year	10,396		0		0
219-105	Secretaries, Child Study Team - Salaries (3.0)	174,227		167,283		167,283
219-320	Purch Prof.Svcs-Consultants/Job Coaches	9,883		253,540		306,730
219-580	Child Study Team Mileage	1,308		3,000		3,000
219-580	Pupil Services Conferences	115		3,240		3,240
219-600	Supplies-Health and Wellness Initiative	137		0		0
219-600	Supplies - Life Skills Program	7,722		8,200		8,200
219-600	Special Education Supplies	<u>25,147</u>		<u>25,715</u>		<u>25,715</u>
TOTAL UNDISTRIBUTED EXPENDITURES - OTHER SUPPORT SERVICES - STUDENTS - SPECIAL		\$ <u>3,230,756</u>	\$	\$ <u>3,699,611</u>	\$	\$ <u>3,842,738</u>



## EXPLANATION OF ACCOUNTS

### **(221) SUPPORT SERVICES - INSTRUCTIONAL STAFF**

Directors - Salaries: (6.0) This account reflects the salaries of the Director of Pupil Services, the Director of Curriculum, two supervisors in the Department of Instruction, the Supervisor of Pupil Services and Supervisor of the Developmental Learning Center (DLC).

Assistant Superintendent - Salaries: (1.0) This account provides for the salary of the Assistant Superintendent for Curriculum and Assessment.

Saturday Detention: This account provides funds for staff members that monitor Saturday detention.

Mentor Teachers/Alternate Route: This account provides funds for salaries of teachers who act as mentors to new teachers. This account is offset by revenues collected from new teachers.

Curriculum Writing: This account provides funds for stipends paid to teachers for writing curriculum.

Stipends-Mentor Coordinator/PDC: This account provides funds for the stipends paid to staff to coordinate the mentor program and to staff members on the professional development committee.

Revision to Report Cards: Funds are provided to pay hourly rates to staff members to revise the elementary report card.

Teachers Evaluations: Funds are provided to train staff & plan for implementation of a new teacher evaluation system.

Opening of School/Miscellaneous Salaries: This account provides funds for scheduling and other activities done during the summer.

Secretaries, Instruction - Salaries: (3.4) Included in this account are the salaries for (2.0) secretaries in the Department of Instruction and (1.4) secretaries in the Department of Pupil Services. An additional 0.6 secretary is charged to the IDEA grant.

Consulting Fees/Consultants – Teachers College Reading & Writing Program: Budgeted here is the cost of services provided by consultants to the Department of Instruction for the reading & writing program. In the 2011-12 school year these funds were also used to pay consultants from the District Management Council.

Lincoln Center Fees: These fees are budgeted to provide the Lincoln Center program at Edgemont School.

Conference and Travel Expenses: Funds are provided to cover participation by building principals, administrators and staff at conferences and workshops related to building and district goals.

Professional Publications - Supplies: Expenditures for professional books and subscriptions for the instructional staff.

Instruction - Supplies and Materials: Expenditures are budgeted here for office supplies for the Department of Instruction.

**DETAILED APPROPRIATIONS**

**(000) UNDISTRIBUTED EXPENDITURES**

Function & Object		Actual 2010-11		Budget 2011-12		Proposed 2012-13
221-102	Directors - Salaries (6.0)	\$ 609,466	\$	\$ 638,735	\$	\$ 720,916
221-102	Assistant Superintendent for Instruction-Sal (1.0)	<u>113,686</u>		<u>119,758</u>		<u>159,500</u>
	Total Salaries of Supervisors of Instruction	\$ 723,152	\$	\$ 758,493	\$	\$ 880,416
221-104	Mentor Teachers/Alternate Route - Salaries	\$ 6,780	\$	\$ 10,000	\$	\$ 10,000
221-104	Saturday/After School/Central Detention - Salaries	7,306		2,115		1,500
221-104	Curriculum Writing - Salaries	353		41,378		47,000
221-104	Stipends - Coordinators Mentors	0		2,000		2,000
221-104	Misc/Lucy Caulkins - Salaries	5,217		0		0
221-104	PDC Committee	912		6,386		6,386
221-104	Revision of Elementary Report Card - Salaries	0		0		10,000
221-104	Teacher Evaluations - Salaries	0		0		20,000
221-104	Opening School - Salaries	<u>41,049</u>		<u>32,294</u>		<u>36,139</u>
	Total Salaries of Other Professional Staff	\$ 61,617	\$	\$ 94,173	\$	\$ 133,025
221-105	Secretaries, Instruction - Salaries (3.4)	\$ <u>248,793</u>	\$	\$ <u>166,058</u>	\$	\$ <u>175,724</u>
	Total Salaries of Sec. & Clerical Assistants	\$ 248,793	\$	\$ 166,058	\$	\$ 175,724
221-320	Consultants - Teachers College Reading/Writ Prog	\$ 0	\$	\$ 0	\$	\$ 40,000
221-320	Consulting Fees - Department of Instruction	<u>10,721</u>		<u>230,186</u>		<u>17,264</u>
	Total Purchased Prof.-Educational Svcs.	\$ 10,721	\$	\$ 230,186	\$	\$ 57,264
221-500	Lincoln Center Fees	\$ 7,683	\$	\$ 8,000	\$	\$ 8,000
221-580	Conference & Travel	<u>26,828</u>		<u>27,914</u>		<u>24,500</u>
	Total Other Purchased Services/ Conference & Travel	\$ 34,511	\$	\$ 35,914	\$	\$ 32,500
221-600	Professional Publications - Supplies	\$ 609	\$	\$ 1,106	\$	\$ 1,000
221-600	Teachers College Reading/Writ Prog - Sup/Mat	0		0		40,000
221-600	Instruction - Supplies	<u>22,601</u>		<u>19,278</u>		<u>26,500</u>
	Total Supplies and Materials	\$ 23,210	\$	\$ 20,384	\$	\$ 67,500
<b>TOTAL UNDISTRIBUTED EXPENDITURES</b>						
<b>IMPROVEMENT OF INSTRUCTION SERVICES</b>		\$ <u>1,102,004</u>	\$	\$ <u>1,305,208</u>	\$	\$ <u>1,346,429</u>

## EXPLANATION OF ACCOUNTS

### (222) EDUCATIONAL MEDIA SERVICES/SCHOOL LIBRARY

Librarians - Salaries: (2.0) Funds are provided for the salaries of (1.0) librarian at the high school, (1.0) middle school librarian and (1.0) elementary librarian.

Library Aides - Salaries: This account includes the salaries for (1.0) aides at the high school, (1.0) aide at Edgemont and (1.0) aide to work with the Public Library in cataloging the district's books. These aides were eliminated in 2011-12

Purchased Professional Technical Services: Funds are provided in this account for software needed to connect the schools' libraries and the Public Library. An increase is provided to cover the cost of the new BELS program.

Educational Media/Library - Supplies: All funds for the purchase of library books, periodicals, and A/V materials are included in this account.

### (223) INSTRUCTIONAL STAFF TRAINING

Professional Development - Salaries: Funds are provided for stipends paid to staff involved in training programs designed to meet district and building goals and objectives.

Consulting Fees: Funds are provided here for the cost of speakers/trainers for identified areas of need related to District Goals.

Conference and Travel: Funds are provided here for each school for attendance at conferences by staff members.

Staff Development Supplies: This account provides funds for staff development supplies.

### (230) SUPPORT SERVICES - GENERAL ADMINISTRATION

Superintendent's Office - Salaries: (5.7) This account provides for the salaries of the Superintendent of Schools (1.0), Assistant to the Superintendent (1.0), Secretaries (2.0), the Technical Assistant for Central Registration (1.0) and Public Relations Specialist (0.7).

Substitute Clerical/Clerical Overtime - Salaries: This account provides for the payment of overtime for Central Office secretaries and technical personnel as well as for substitutes, as needed.

Legal Services: Funds are provided here for legal services rendered by the Board's attorneys.

**DETAILED APPROPRIATIONS**

**(000) UNDISTRIBUTED EXPENDITURES**

Function & Object		Actual 2010-11		Budget 2011-12		Proposed 2012-13
222-100	HS Librarians - Salaries (1.0)	\$ 85,429	\$	\$ 87,587	\$	87,587
222-100	MS Librarians - Salaries (1.0)	0		67,358		67,358
222-100	ES Librarians - Salaries (1.0)	73,278		68,048		68,049
222-100	Library Aides - Salaries	<u>51,622</u>		<u>4,946</u>		<u>0</u>
	Total Salaries	\$ 210,329	\$	\$ 227,939	\$	222,994
222-320	Purch. Prof.Tech.Svcs-Media Center	\$ <u>6,691</u>	\$	\$ <u>26,692</u>	\$	<u>41,049</u>
	Total Purch.Prof.Tech.Svcs-Media Center	\$ 6,691	\$	\$ 26,692	\$	41,049
222-600	Educ. Media/Library - Supplies	\$ <u>51,508</u>	\$	\$ <u>47,922</u>	\$	<u>46,687</u>
	Total Supplies and Materials	\$ 51,508	\$	\$ 47,922	\$	46,687
TOTAL UNDISTRIBUTED EXPENDITURES - EDUCATIONAL MEDIA SERVICES/SCHOOL LIBRARY		\$ <u>268,528</u>	\$	\$ <u>302,553</u>	\$	<u>310,730</u>
223-104	Professional Development - Salaries	\$ 4,006	\$	\$ 19,010	\$	13,500
223-320	Consulting Fees	7,400		41,490		26,500
223-580	Conference & Travel	2,465		25,717		34,556
223-610	Staff Development - Supplies	<u>11,084</u>		<u>3,500</u>		<u>3,500</u>
TOTAL UNDISTRIBUTED EXPENDITURES - INSTRUCTIONAL STAFF TRAINING		\$ 24,955	\$	\$ 89,717	\$	78,056
230-100	Superintendent's Office - Salaries (5.7)	\$ 573,767	\$	\$ 628,788	\$	628,788
230-100	Substitute Clerical/Clerical Overtime - Salaries	<u>24,910</u>		<u>19,302</u>		<u>21,322</u>
	Total Salaries	\$ 598,677	\$	\$ 648,090	\$	650,110
230-331	Legal Services	\$ <u>138,272</u>	\$	\$ <u>169,793</u>	\$	<u>169,793</u>
	Total Legal Services	\$ 138,272	\$	\$ 169,793	\$	169,793

## EXPLANATION OF ACCOUNTS

### **(230) SUPPORT SERVICES – GENERAL ADMINISTRATION (Continued)**

Other Professional/Technical Services: This account includes funds to continue the bidding service for school supplies, the audit fee, right to know training and other miscellaneous professional/technical services.

Communications/Telephone: Funds are provided for the cost of telephone service to the district.

Conference & Travel: Funds are provided in this account for district staff to attend professional development workshops and meetings.

Legal Advertising: This account covers the cost of legal notices for the receipt of competitive bids as well as budget advertisements and reprints of budget ads for public hearings.

Fidelity Bonds: The cost of fidelity bonds for the Business Administrator and Treasurer of School Moneys is provided here.

Superintendent's Office – Supplies: Includes expenditures for attendance by the Superintendent of Schools at professional conferences, office supplies, professional journals, etc.

Publication's Office/Registration – Supplies: Includes the expenses for routine supplies plus the cost of printing various district-wide publications, such as the quarterly newsletter and other brochures relating to public school programs.

General Office Supplies: Funds are included in this account to cover the cost of general administrative supplies for Central Office staff, such as postage, envelopes, paper, copy machine supplies and miscellaneous office supplies.

Assistant to Superintendent – Supplies: Includes expenditures for professional membership fees, attendance by the Assistant to the Superintendent of Schools at professional conferences, office supplies, etc.

Judgments Against the District: This account provides funds for payments required as a result of special education judgments against the district.

Dues – Superintendent's Office: This account provides funds for professional membership fees for the district.

Miscellaneous Expenditures – Board Members: Includes expenditures for dues to the New Jersey School Boards Association and Essex County School Boards Association; expenses for Board members to attend professional conferences and a small amount for supplies, such as updates to New Jersey Statutes, etc.

**DETAILED APPROPRIATIONS**

**(000) UNDISTRIBUTED EXPENDITURES**

Function & Object		Actual 2010-11		Budget 2011-12		Proposed 2012-13
230-339 Other Professional/Technical Svcs.	\$	<u>70,580</u>	\$	85,780	\$	<u>55,780</u>
Total Other Professional/Technical Svcs.	\$	70,580	\$	85,780	\$	55,780
230-530 Communications/Telephone	\$	<u>104,220</u>	\$	<u>138,438</u>	\$	<u>120,000</u>
Total Communications/Telephone	\$	104,220	\$	138,438	\$	120,000
230-580 Conference & Travel	\$	<u>3,637</u>	\$	<u>4,735</u>	\$	<u>4,735</u>
Total Conference & Travel	\$	3,637	\$	4,735	\$	4,735
230-590 Legal Advertising	\$	1,007	\$	9,000	\$	9,000
230-590 Fidelity Bonds		<u>1,844</u>		<u>1,930</u>		<u>1,930</u>
Total Other Purchased Services	\$	2,851	\$	10,930	\$	10,930
230-600 Superintendent's Office - Supplies	\$	6,478	\$	11,000	\$	11,000
230-600 Publications Office - Supplies		3,588		3,220		4,000
230-600 Supplies - Registration		0		3,900		3,900
230-600 General Office Supplies - Admin. Offices		40,796		35,500		35,500
230-600 Assistant to Superintendent - Supplies		<u>2,563</u>		<u>7,141</u>		<u>12,541</u>
Total Supplies and Materials	\$	53,425	\$	60,761	\$	66,941
230-820 Judgments Against District	\$	<u>285,302</u>	\$	<u>215,242</u>	\$	<u>248,030</u>
Total Judgments Against District	\$	285,302	\$	215,242	\$	248,030
230-890 Dues - Superintendents Office	\$	<u>30,202</u>	\$	<u>39,452</u>	\$	<u>39,452</u>
Total Dues - Superintendents Office	\$	30,202	\$	39,452	\$	39,452
230-890 Miscellaneous Expenditures - Board Members	\$	<u>31,862</u>	\$	<u>32,691</u>	\$	<u>32,000</u>
Total Miscellaneous Expenditures	\$	31,862	\$	32,691	\$	32,000
<b>TOTAL UNDISTRIBUTED EXPENDITURES</b>						
<b>SUPPORT SERVICES - GENERAL ADMINISTRATION</b>	\$	<u>1,319,028</u>	\$	<u>1,405,912</u>	\$	<u>1,397,771</u>

## EXPLANATION OF ACCOUNTS

### (240) SUPPORT SERVICES - SCHOOL ADMINISTRATION

Principals/Assistant Principals - Salaries: (20.0) This account reflects the salaries for (11.0) principals: (1.0) at the High School, (3.0) at the middle schools and (7.0) at the elementary schools. Also included are salaries for (5.0) assistant principals at the high school, (1.0) each at Mt. Hebron, Glenfield, Hillside and Nishuane.

Team and Subject Matter Leaders - Salaries: Funds are provided in this account for stipends paid to team and subject matter leaders at the elementary and middle school levels.

School Secretaries - Salaries: (26.75) Salaries of secretaries at the high school, three middle schools and seven elementary schools are included in this account.

Overtime and Substitute Secretaries - Salaries: This account provides extra clerical help to open school in the one-secretary schools as well as substitutes during the year as needed. In addition, a small amount is used for overtime when required in the buildings.

Commencement Program: Expenditures incurred for graduation program, including printing of programs, diplomas and rental of equipment.

Instructional Staff Mileage: Expenditures for mileage reimbursement for all instructional staff, including travel in connection with everyday activities to conventions, meetings, etc.

Principals Conference & Travel: This account provides funds for principals to attend conferences as required by contract with the Montclair Principals' Association.

**DETAILED APPROPRIATIONS**

**(000) UNDISTRIBUTED EXPENDITURES**

Function & Object		Actual 2010-11		Budget 2011-12		Proposed 2012-13
240-103	Principals/Assistant Principals - Sal. (20.0)	\$ 2,790,444	\$	2,866,308	\$	2,846,308
	Total Salaries of Principals/Assistant Principals	\$ 2,790,444	\$	2,866,308	\$	2,846,308
240-104	Team & Subject Matter Leaders - Salaries	\$ 131,400	\$	147,928	\$	147,928
	Total Salaries of Other Professional Staff	\$ 131,400	\$	147,928	\$	147,928
240-105	School Secretaries - Salaries (26.75)	\$ 1,304,777	\$	1,289,236	\$	1,283,361
240-105	Substitute School Secretaries / School Secretaries Overtime - Salaries	90,312		42,551		42,551
	Total Salaries of Sec & Clerical Assistants	\$ 1,395,089	\$	1,331,787	\$	1,325,912
240-300	Commencement Program	\$ 12,711	\$	20,000	\$	22,500
	Total Purchased Professional & Technical Svcs	\$ 12,711	\$	20,000	\$	22,500
240-580	Instructional Staff Mileage	\$ 59	\$	3,600	\$	3,600
240-580	Principals Conference & Travel	0		8,000		8,000
	Total Other Purchased Services	\$ 59	\$	11,600	\$	11,600
<b>TOTAL UNDISTRIBUTED EXPENDITURES - SUPPORT SERVICES - SCHOOL ADMINISTRATION</b>		\$ 4,329,703	\$	4,377,623	\$	4,354,248



## EXPLANATION OF ACCOUNTS

### (251) SUPPORT SERVICES - SCHOOL ADMINISTRATION

Business Office/Data Processing - Salaries: (8.0) This account provides salaries for the Business Administrator/Board Secretary, the Assistant Business Administrator, one Secretary, one Payroll Supervisor, two Accounts Payable Bookkeepers, and two Secretary/Assistant Payroll positions.

Personnel Office/Data Processing - Salaries: (6.0) This account includes the salaries of one (1) Personnel Administrator, one (1) Receptionist and (4.0) Secretaries.

Lease/Purchase Equipment: This account carries the lease payment costs for the high volume copier in the Duplicating Center and for Xerox copiers in Central Office.

Business Office - Supplies: Included here are appropriations for professional membership fees, routine office supplies and attendance by Business Office staff at professional conferences.

Printing/School Brochures: The cost of supplies for the Duplicating Center is budgeted in this account. Included are paper, printed forms, envelopes, ink, toner, etc.

Personnel Office - Supplies: Included here are the expenses for attendance by the Personnel Administrator at professional conferences, recruiting trips, routine supplies, such as paper, pens, pencils, etc., professional membership fees, and cost of advertising for recruitment.

### (252) SUPPORT SERVICES – ADMINISTRATIVE INFORMATION TECHNOLOGY

Data Processing – Salaries: This account provides the salary for one (1.0) computer center technician.

Technical Services - Data Processing: This account includes funds for the maintenance of software for the human resources program, accounting, payroll, work order, transportation, a district wide student database software program and the special education data management system.

Supplies – Computers: This account provides funds to purchase supplies needed for computers and printers.

**DETAILED APPROPRIATIONS**

**(000) UNDISTRIBUTED EXPENDITURES**

Function & Object		Actual 2010-11		Budget 2011-12		Proposed 2012-13
251-100 Business Office - Salaries (8.0)	\$	632,969	\$	634,898	\$	634,898
251-100 Personnel Office - Salaries (6.0)		481,910		488,678		488,678
251-440 Lease Purchases		33,470		33,471		33,471
251-600 Business Office - Supplies		8,920		10,241		10,241
251-600 Printing/School Brochures-Supplies		46,159		50,063		50,063
251-600 Personnel - Supplies		<u>43,907</u>		<u>39,787</u>		<u>39,787</u>
TOTAL UNDISTRIBUTED EXPENDITURES - BUSINESS AND OTHER SUPPORT SERVICES	\$	<u>1,247,335</u>	\$	<u>1,257,138</u>	\$	<u>1,257,138</u>
252-100 Data Processing - Salaries (1.0)	\$	77,642	\$	83,803	\$	83,803
252-340 Data Processing Services		128,117		131,371		131,371
252-610 Supplies - Instr. Computers		<u>34,613</u>		<u>26,442</u>		<u>26,336</u>
TOTAL UNDISTRIBUTED EXPENDITURES - ADMINISTRATIVE INFORMATION TECHNOLOGY	\$	<u>240,372</u>	\$	<u>241,616</u>	\$	<u>241,510</u>

## EXPLANATION OF ACCOUNTS

### **(261) ALLOWABLE MAINTENANCE FOR SCHOOL FACILITIES**

Mechanics Salaries: (5.0) This account provides for the salaries of two carpenters, one HVAC mechanic, one electrician and one general maintenance worker

Cleaning, Repair and Maintenance Services: This account provides funds for repair of the facilities such as roofing, plumbing, elevator maintenance, repair of boilers and boiler/burners.

General Supplies: This account provides funds for supplies related to repair of buildings, such as electrical materials, plumbing and heating materials.

### **(262) OPERATION AND MAINTENANCE OF PLANT SERVICES**

Lunch Aides - Salaries: This account provides for salaries of aides who supervise the lunch program.

Custodians - Salaries: (37.0) This account provides for the salaries of custodians in all buildings.

Plant Operations Office - Salaries: (3.0) Included in this account are the salaries of one (1) Supervisor of Plant Operations and two (2) Secretaries.

Substitute Custodians - Salaries: Salaries of substitutes required due to the absence of the regular building custodian are budgeted here.

Overtime Day School/Maintenance: Provides for the payment of overtime to custodians for the use of a building which arises out of the regular daytime instructional program. Also provides overtime for snow removal or repairs.

Other Operations/Mechanics - Salaries: (5.0) This account provides funds for (2) groundskeepers, (2) painters and (1) Duplicator Operator.

**DETAILED APPROPRIATIONS**

**(000) UNDISTRIBUTED EXPENDITURES**

Function & Object		Actual 2010-11		Budget 2011-12		Proposed 2012-13
261-100	Mechanics - Salaries (5.0)	\$ 298,708	\$	308,049	\$	308,049
	Total Salaries	\$ 298,708	\$	308,049	\$	308,049
261-420	Cleaning, Repair and Maintenance Services	\$ 430,802	\$	404,832	\$	444,615
	Total Cleaning, Repair & Maintenance Services	\$ 430,802	\$	404,832	\$	444,615
261-610	Operation and Maint. of Plant - Gen. Supplies	\$ 108,140	\$	121,875	\$	187,167
	Total Operation and Maintenance of Plant - General Supplies	\$ 108,140	\$	121,875	\$	187,167
262-100	Lunch Aides	\$ 17,870	\$	0	\$	0
262-100	Custodians - Salaries (37.0)	1,951,206		2,050,677		2,050,677
262-100	Plant Operations Office - Salaries (3.0)	206,756		217,804		217,085
262-100	Substitute Custodians - Salaries	50,813		54,720		54,720
262-100	Overtime Day School/Maintenance	234,990		191,858		191,858
262-100	Other Operations (1.0)	69,979		72,078		72,050
262-100	Mechanics (4.0)	232,269		240,268		238,038
	Total Salaries	\$ 2,763,883	\$	2,827,405	\$	2,824,428

## EXPLANATION OF ACCOUNTS

### (262) OPERATION AND MAINTENANCE OF PLANT SERVICES (Continued)

Professional/Technical Services - Maintenance/Plant Operations: This account provides for architectural and engineering fees, labeling required by the Right-to-Know Act, and in-service training of employees to comply with PEOSHA, Right to Know Act and AHERA.

Cleaning, Repair/Maintenance Services - Operation of Plant: This account provides funds for the repair/maintenance of facilities and equipment by non-district personnel. Included are repair services for office equipment, data processing, copiers at Central Office and in the schools, computers, and other miscellaneous equipment. This account also provides for the cost of private contractors to provide maintenance and custodial services, repairs and maintenance for driveways and parking lots, glazing, carpets, bleachers, stage curtains, fire detection system, pest control, and vehicles.

Rental of Parking Deck: Funds are provided in this account for the rental of parking spaces from the Township of Montclair.

Rental of Building – Renaissance/MECC: Funds are provided for the renewal of the lease of space from Immaculate Conception Parish for the Renaissance School. The lease for this building was terminated on August 31, 2010. In 2012-13 funds are provided to pay Montclair Early Childhood Corporation a share of expenses for use of the building for the Developmental learning Center program.

Water/Sewer: Included here are expenses for water and sewer supplied by the Montclair Water and Sewer Utility.

Automobile/Multi Peril Package Insurance: Included in this account are the premiums for insurance coverage with an estimated increase based on estimates received by the insurance agent. Included in the multi-peril package is coverage for property liability commercial umbrella, school leaders errors and omissions and boiler and machinery.

General Supplies: This account provides funds for the purchase of supplies for plant operations and maintenance of plant such as fertilizer/seed/soil, custodial supplies, painting materials, plumbing/heating materials, electrical materials, uniforms and supplies for repair of instructional computers and vehicles.

Gas: This account provides for the cost of domestic gas used for purposes other than heating the buildings.

Electricity: Provides for cost of electricity in all buildings.

Heat: This account covers the cost of oil and gas for heating the buildings.

Operational Aides - Salaries: (13.0) Budgeted in this account are the salaries of operational aides who provide security at Montclair High School and at the three middle schools.

Repair/Maintenance/Supplies – Upkeep of Grounds: Funds are provided in this account for repairs and supplies needed to maintain district property.

**DETAILED APPROPRIATIONS**

**(000) UNDISTRIBUTED EXPENDITURES**

Function & Object		Actual 2010-11		Budget 2011-12		Proposed 2012-13
262-300	Prof/Tech Svcs. - Maint/Plant Operations	\$ 64,620	\$	49,661	\$	49,061
	Total Purchased Prof & Technical Svcs	\$ 64,620	\$	49,661	\$	49,061
262-420	Cleaning, Repair and Maintenance Services	\$ 809,315	\$	910,326	\$	900,669
	Total Cleaning, Repair and Maint Svcs	\$ 809,315	\$	910,326	\$	900,669
262-441	Rental of Parking Deck	\$ 24,500	\$	23,000	\$	23,000
262-441	Rental of Building-Renaissance/MECC	19,311		0		66,000
	Total Rental of Building	\$ 43,811	\$	23,000	\$	89,000
262-490	Water/Sewer	\$ 103,774	\$	114,000	\$	114,000
	Total Other Purchased Property Services	\$ 103,774	\$	114,000	\$	114,000
262-520	Multi Peril Package Insurance	\$ 598,104	\$	586,095	\$	633,682
	Total Insurance	\$ 598,104	\$	586,095	\$	633,682
262-610	Operation and Maint of Plant - Gen Supplies	\$ 209,117	\$	203,356	\$	201,651
	Total Operation & Maint of Plant - Gen Supplies	\$ 209,117	\$	203,356	\$	201,651
262-621	Gas	\$ 346,550	\$	350,300	\$	350,300
262-622	Electricity	1,140,303		1,206,562		1,206,562
262-624	Oil	347,254		544,079		548,339
	Total Energy (Heat & Electricity)	\$ 1,834,107	\$	2,100,941	\$	2,105,201
263-420	Repair/Maint - Upkeep of Grounds	\$ 25,050	\$	74,399	\$	74,399
263-610	Gen. Supplies - Upkeep of Grounds	30,133		14,675		14,675
	Total Care/Upkeep of Grounds	\$ 55,183	\$	89,074	\$	89,074
266-100	Operational Aides - Salaries (13.0)	\$ 732,154	\$	711,085	\$	711,085
266-610	Gen. Supplies - uniforms	3,196		8,165		5,000
		\$ 735,350	\$	719,250	\$	716,085
TOTAL UNDISTRIBUTED EXPENDITURES - OPERATION AND MAINTENANCE OF PLANT SERVICES		\$ 8,054,914	\$	8,457,864	\$	8,662,682

## EXPLANATION OF ACCOUNTS

### (270) STUDENT TRANSPORTATION

Supervision - Salaries: (2.0) Salaries for one (1) Coordinator of Transportation and one (1) secretarial position.

Driver: This account provides for the salary of a driver for the district-owned school bus

Athletic Transportation: Funds are provided in this account to pay the district bus driver for athletic events.

Management Fee - ESC Transportation: This account provides for the management fee paid to the Essex Regional Services Commission for transportation of special education students to out-of-district placements.

Purchased Professional and Technical Services: Funds are provided in this account for consulting services provided by the transportation software vendors.

Cleaning, Repairs and Maintenance of Vehicles: This account covers the cost of parts and contracted repairs to one Board-owned bus.

Lease Payments: Funds are provided in this account to cover the annual lease cost for the district-owned bus.

Contracted Services, In-District Pupils/In-District Special Education: In 2011-12 this account provides for 24 buses and 20 vans, running 115 routes to transport 3,326 in-district special education and typical pupils. Elementary and middle school students are bused at one mile. High school students are eligible for transportation if they reside more than 2.5 miles from the high school. Contracts will be rebid or renewed for 2012-13.

Emergency Runs: One (1) vehicle is provided in the event of adverse weather, vehicle malfunction or traffic delays.

Field Trips/Athletics/Band Transportation/Work Study Program: These accounts provide for the transportation of all students on co-curricular field trips, to athletic events, and to work study locations for special education students.

Non-Public School Carrier Fares: This account provides reimbursement required by state law to parents of 278 students attending non-profit private schools both in and out of Montclair at the rate of \$884 per annum. The rate is fixed by the State of New Jersey. The district now provides transportation to one nonpublic school.

Contracted Services, Out-of-District Pupils: Provides for 44 routes transporting 89 students to special education classes outside of Montclair. Services are arranged through the Essex Regional Educational Services Commission.

Supplies/Materials: Provides for office supplies, temporary per diem routes, and student assignment supplies.

DETAILED APPROPRIATIONS

(000) UNDISTRIBUTED EXPENDITURES

Function & Object	Actual 2010-11	Budget 2011-12	Proposed 2012-13
270-160 Supervision Transportation - Salaries (2.0)	\$ 142,751	\$ 153,377	\$ 142,117
270-162 Bus Driver	32,326	40,770	40,770
270-162 Athletic Transportation	<u>34,298</u>	<u>35,404</u>	<u>9,700</u>
Total Salaries for Pupil Transportation - Regular	\$ 209,375	\$ 229,551	\$ 192,587
270-350 Management Fee - ESC Transportation	\$ 53,118	\$ 91,521	\$ 91,521
Total Management Fee - ESC Transportation	\$ 53,118	\$ 91,521	\$ 91,521
270-390 Purchased Professional & Technical Services	\$ 6,516	\$ 9,997	\$ 9,997
Total Purchased Prof & Technical Svcs	\$ 6,516	\$ 9,997	\$ 9,997
270-420 Cleaning, Repair & Maintenance - Vehicles	\$ 3,974	\$ 1,886	\$ 1,886
Total Cleaning, Repair & Maintenance	\$ 3,974	\$ 1,886	\$ 1,886
270-440 Lease Payments	\$ 15,915	\$ 15,916	\$ 15,916
Total Lease Payments	\$ 15,915	\$ 15,916	\$ 15,916
270-503 Contracted Services - Non Public Carrier	\$ 269,743	\$ 268,736	\$ 245,752
Total Contracted Svcs - Non Public Carrier	\$ 269,743	\$ 268,736	\$ 245,752
270-511 Contracted Services - In District	\$ 1,641,213	\$ 1,746,549	\$ 1,781,480
270-511 Emergency Runs	64,435	68,359	69,726
Total Contracted Services - Vendors (Between Home and School)	\$ 1,705,648	\$ 1,814,908	\$ 1,851,206
270-512 Field Trips	\$ 26,952	\$ 11,513	\$ 11,513
270-512 MHS Athletics/Band	156,985	167,951	171,310
Total Contracted Services - Vendors (Other Than Between Home & School)	\$ 183,937	\$ 179,464	\$ 182,823
270-514 Work Study Program	\$ 0	\$ 1,000	\$ 1,000
Total Work Study Program	\$ 0	\$ 1,000	\$ 1,000
270-514 Contracted Services - In District Special Ed	\$ 548,969	\$ 565,381	\$ 576,689
Total Contracted Services - In District Spec. Ed.	\$ 548,969	\$ 565,381	\$ 576,689
270-515 Contracted Services - Out of District Special Ed	\$ 1,122,221	\$ 1,548,290	\$ 1,428,039
Total Contracted Services (Special Education Students) Joint Agreement	\$ 1,122,221	\$ 1,548,290	\$ 1,428,039
270-600 Supplies & Materials	\$ 1,954	\$ 3,645	\$ 3,645
Total Supplies & Materials	\$ 1,954	\$ 3,645	\$ 3,645
TOTAL UNDISTRIBUTED EXPENDITURES - STUDENT TRANSPORTATION SERVICES	\$ 4,121,370	\$ 4,730,295	\$ 4,601,061



## EXPLANATION OF ACCOUNTS

### (291) EMPLOYEE BENEFITS

Social Security Contributions - Other: Board share for non-T.P.A.F. members rate will remain at 7.65%. The reduction in this cost is due to the privatization of aides. Payroll taxes will now be included in the contract amount paid to the Essex Regional Educational Services Commission.

Essex County Pension Fund: These accounts provide for the Board's share of the pension cost for employees enrolled in the Essex County Pension Fund.

Public Employees Referral Fund (PERS)/Defined Contribution Retirement Plan (DCRP): This account provides funds for the Board's share of the pension cost for employees enrolled in the Public Employees Retirement Fund and the newly created Defined Contribution Retirement Plan.

Unemployment Compensation: This account provides funds for unemployment costs for the district. A reduction is estimated as benefits terminate for employees previously laid off. This account is also reduced due to sidebar agreement with the MEA which resulted in less layoffs to aides than expected.

Tuition/Dues Reimbursement: This account provides the funds for reimbursements for tuition and dues of state and national associations as provided in negotiated agreements.

Workers' Compensation: The budget provides for the cost of workers compensation claims and the administrative fee paid to the third party administrator.

Health Insurance/Other Employee Benefits: Included in this account are the costs for the following insurance coverage and employee benefits:

	<u>2011-12</u>	<u>2012-2013</u>
Health Benefits	\$12,285,471	\$13,177,984
State Health Penalty	\$310,673	\$310,673
Dental Plan	\$686,762	\$721,100
Disability Plan	\$32,000	\$32,000
Retired Sick Leave Pay	\$209,418	\$209,418
Retirees' Health-ERIP	\$38,510	\$38,510
Tuition/Dues	\$142,090	\$142,090
Workers Compensation	<u>\$220,000</u>	<u>\$220,000</u>
	<u>\$13,924,924</u>	<u>\$14,851,775</u>

### (310) FOOD SERVICES

Transfer to Cover Deficit: - This account provides for the Board's contribution to the Food Service Program.

**DETAILED APPROPRIATIONS**

**(000) UNDISTRIBUTED EXPENDITURES**

Function & Object	Actual 2010-11	Budget 2011-12	Proposed 2012-13
291-220 Social Security Contributions - Other	\$ 1,407,684	\$ 1,502,548	\$ 1,502,548
Total Social Security Contributions - Other	\$ 1,407,684	\$ 1,502,548	\$ 1,502,548
291-241 Essex County Pension Fund Contributions	\$ 83,837	\$ 77,765	\$ 80,230
291-241 PERS Contributions/DCRP	1,554,277	1,590,949	1,590,949
Total Other Retirement Contributions	\$ 1,638,114	\$ 1,668,714	\$ 1,671,179
291-250 Unemployment Compensation	\$ 700,000	\$ 906,321	\$ 640,000
Total Unemployment Compensation	\$ 700,000	\$ 906,321	\$ 640,000
291-260 Workers Compensation	\$ 274,500	\$ 220,000	\$ 220,000
291-270 Health Insurance	13,690,763	13,321,416	14,248,267
291-280 Tuition/Dues Reimbursement	115,829	142,090	142,090
291-290 Other Employee Benefits	411,095	241,418	241,418
Total Other Employee Benefits	\$ 14,492,187	\$ 13,924,924	\$ 14,851,775
<b>TOTAL UNDISTRIBUTED EXPENDITURES - EMPLOYEE BENEFITS</b>	\$ 18,237,985	\$ 18,002,507	\$ 18,665,502
310-930 Transfer to Cover Deficit	\$ 50,000	\$ 25,000	\$ 25,000
Total Supplies/Materials/Subsidy	\$ 50,000	\$ 25,000	\$ 25,000
<b>TOTAL UNDISTRIBUTED EXPENDITURES - FOOD SERVICE</b>	\$ 50,000	\$ 25,000	\$ 25,000
<b>TOTAL CURRENT EXPENSE</b>	\$ 102,394,912	\$ 106,525,473	\$ 109,492,656

## **EXPLANATION OF ACCOUNTS**

### **CAPITAL OUTLAY**

#### **REGULAR PROGRAMS - UNDISTRIBUTED EXPENDITURES**

In 2011-12 and 2012-13, funds are provided to reimburse the State of NJ for debt service paid on grants awarded to the district by the School Development Authority (SDA). In 2011-12, funds are also provided for equipment needed by the Department of Building & Grounds. In 2012-13, funds are provided to install equipment needed for server virtualization for the district network and to provide technology infrastructure upgrades at the middle schools.

Major capital projects are funded by bonds issued by the Township of Montclair, with the bond interest expense and amortization of principal reflected annually in the Township's budget.

**DETAILED APPROPRIATIONS**

**CAPITAL OUTLAY**

**(110 - 140) REGULAR PROGRAMS - ELEMENTARY\SECONDARY**

Function & Object		Actual <u>2010-11</u>	Budget <u>2011-12</u>	Proposed <u>2012-13</u>
120-730	Grades 1 - 5 Equipment	\$ 0	\$ 0	0
130-730	Grades 6 - 8 Equipment	0	0	0
140-730	Grades 9 - 12 Equipment	0	0	0
TOTAL REGULAR PROGRAMS-ELEMENTARY/SECONDARY		\$ 0	\$ 0	0
<b>(000) UNDISTRIBUTED EXPENDITURES</b>				
219-730	Equipment - SPED	\$ 0	\$ 0	0
260-730	Operation/Maintenance Equipment	0	55,400	0
400-450	Construction - LAN/Wiring	0	0	<u>230,000</u>
TOTAL UNDISTRIBUTED EXPENDITURES - EQUIPMENT		\$ 0	\$ 55,400	230,000
TOTAL EQUIPMENT		\$ 0	\$ 55,400	230,000
<b>400 FACILITIES ACQUISITION AND CONSTRUCTION SERVICES</b>				
400-800	Other Objects - Debt Service - SDA Funding	\$ <u>63,146</u>	\$ <u>39,752</u>	<u>85,938</u>
TOTAL FACILITIES ACQUISITION AND CONSTRUCTION SERVICES		\$ <u>63,146</u>	\$ <u>39,752</u>	<u>85,938</u>
	Transfer to Capital Reserve	\$ 0	\$ 0	950,000
TOTAL TRANSFER TO CAPITAL RESERVE		\$ 0	\$ 0	<u>950,000</u>
TOTAL CAPITAL OUTLAY		\$ <u>63,146</u>	\$ <u>95,152</u>	<u>1,265,938</u>

## Adult School of Montclair Budget

	Actual 2010-2011	Revised Budget 2011-2012	Proposed Budget 2012-2013	Proposed Budget 2013-2014
<b>CLASS INCOME &amp; EXPENSES</b>				
Tuition Less Refunds	425,697	449,000	446,000	478,000
Direct Class Expenses - total	-192,900	-224,500	-223,000	-239,000
Tuition Less DCEs	232,797	224,500	223,000	239,000
Reg Fee Collected	19,920	35,000	36,000	37,000
CC Usage-Based Fee	-14,985	-18,000	-18,500	-19,000
Book Income Less Expenses	1,138	1,000	1,000	1,000
ed2go Income Less Expenses	8,545	12,000	15,000	17,000
92nd St Y Income Less Expenses	1,815	1,600	1,800	2,000
Add'l Campus Income Less Expenses			11,000	
<b>NET CLASS-RELATED INCOME</b>	<b>249,229</b>	<b>256,100</b>	<b>258,300</b>	<b>277,000</b>
<b>OTHER INCOME (uncashed checks, bank interest)</b>	<b>537</b>	<b>1,070</b>	<b>1,050</b>	<b>1,050</b>
<b>TOTAL INCOME</b>	<b>249,767</b>	<b>257,170</b>	<b>259,350</b>	<b>278,050</b>
<b>OPERATING EXPENSES</b>				
Staff Salaries	123,420	127,167	128,822	129,782
Staff Benefits		53,000	56,000	57,000
Other Administration - total	8,460	11,925	12,550	12,350
Catalog - total	32,062	32,700	34,950	32,950
Contribution to Board of Ed	29,846	31,040	32,592	34,547
Education/Training - total	1,105	2,500	3,000	3,000
Hospitality	1,407	1,500	1,500	1,500
Information Systems - total	3,398	4,600	5,180	5,700
Online System Annual Fees	10,000	10,000	10,000	12,000
Leased Equipment	3,808	4,460	4,460	5,000
New Equipment - total	3,025	4,000	4,000	4,000
Postage	350	350	500	500
Public Relations - total	2,212	7,000	8,000	9,000
Security	7,668	8,800	10,000	9,600
Stationery/Supplies	1,603	1,500	1,500	1,500
Telephone	2,472	2,500	3,000	3,000
<b>TOTAL OPERATING EXPENSES</b>	<b>230,836</b>	<b>303,042</b>	<b>316,054</b>	<b>321,429</b>
<b>NET OPERATING PROFIT/LOSS</b>	<b>18,930</b>	<b>-45,872</b>	<b>-56,704</b>	<b>-43,379</b>
Fund Balance from prior yr	59,114	78,044	32,172	-24,532
<b>*Remaining Funds</b>	<b>78,044</b>	<b>32,172</b>	<b>-24,532</b>	<b>-67,911</b>
**Three Month Reserve	57,709	75,761	79,014	80,357
**Two Month Reserve	38,473	50,507	52,676	53,572

\* Remaining Funds = Income Less Expenses + Fund Balance carried over from the prior year.

\*\* Reserve is calculated as a percentage of operating expenses.

DETAILED APPROPRIATIONS

SPECIAL SCHOOLS

Function & Object	Actual 2010-11	Proposed 2011-12	Proposed 2012-13
<b>(602) ADULT EDUCATION - LOCAL</b>			
100-101 Salaries - Adult School	\$ 145,982	\$ 125,888	\$ 128,822
100-300 Purchased Professional & Technical Services	316,761	373,632	428,732
TOTAL ADULT EDUCATION - LOCAL	\$ 462,743	\$ 499,520	\$ 557,554
TOTAL SPECIAL SCHOOLS	\$ 462,743	\$ 499,520	\$ 557,554
GENERAL FUND TOTAL	\$ 102,920,801	\$ 107,120,145	\$ 111,316,148

## EXPLANATION OF ACCOUNTS

### SPECIAL REVENUE FUNDS

#### FEDERAL AND STATE PROGRAMS

Includes positions as follows:

	<u>2011-12</u>	<u>2012-13</u>
Title I	4.8	4.8
I.D.E.A., Part B	3.6	3.6
Foreign Language Assistance Program	<u>2.1</u>	<u>0.0</u>
	10.5	8.4

Special grants received from the State and/or Federal government are generally of two types.

1. Those grants which are for specifically designed programs to accomplish a definite objective not usually provided for in the Board budget. These grants cannot be used to supplant Board funds.
2. Grants which call for some percentage of matching Board funds and which when added to the Board contribution constitute multiple funded programs. For example, the Federal Title I Grant.

Grants are awarded in two ways - either through acceptance of a competitive application, or through allocation by formula. Examples of the entitlement grants received by Montclair which are allocated by formula are: Federal Pre-School Handicapped, Federal Education of Handicapped -I.D.E.A.- Part B, Federal Title 1 and Title VI Flow Through. The funding period of the grants varies. Some, such as Federal Title I, Federal Title VI Flow Through, Federal Education of the Handicapped, Federal Vocational Education and Federal Job Training Partnership are usually available every year. Others are funded for multiple years with a limit. Most grants are specifically for public schools purposes such as Pre-School Handicapped Grant, I.D.E.A. Part B and Vocational Education. However, some state grants for Textbooks, Auxiliary Services, Handicapped Services and Nursing Services are special allocations for Non-Profit Private Schools only. In addition, some federal grants, such as Title I and Title VI Flow Through, Title IV, (DFSCA) and the Eisenhower Grant provide for both public and non-public school students.

The timing for the award of grants varies. State grants are awarded after the adoption of the State budget about July 1st and Federal grants frequently coincide with the beginning of the Federal fiscal year on October 1st. Therefore, the budgeting of a grant is anticipated but not certain. The amount of dollars available depends upon the funds provided by the New Jersey legislature and the United States Congress. When the Board adopts its budget, the dollar amount budgeted for some grants is an estimate only.

Vocational Programs provide students with the opportunity to develop the knowledge, skills and attitudes needed for employment in an occupational area that are offered during regular school hours.

The Foreign Language Assistance Program (FLAP) grant will not be funded for the 2012-13 school year. Funds were added to the operating budget for this program.

**DETAILED APPROPRIATIONS**

**SPECIAL REVENUE FUNDS**

<u>Program</u>	<u>Actual</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>Proposed</u> <u>2012-13</u>
<b>FEDERAL PROGRAMS</b>			
231	Title I, P.L. 100-297-Chapter I (4.8)	\$ 527,697	\$ 537,774
232/233/ 234	Title I Carry-Over/Summer	138,852	28,463
235	Title I - ARRA	53,933	0
236	Title I ARRA - SIA	4,740	0
237/239	Title I-SIA Carry-Over/Summer	16,419	0
240	Title III - ESL	5,963	10,100
241/242/ 243	Title III - ESL Carry-Over/Summer	0	6,425
250	I.D.E.A. Part B (Handicapped) (3.6)	1,240,700	1,624,392
253/255	I.D.E.A. Part B Carry-Over/Summer	168,643	733,007
251	I.D.E.A. Part B (Pre-School Handicapped)	0	57,803
252/ 254	I.D.E.A. Part B (Pre-School Hand) Carry-Over/Summer	52,622	61,801
258	I.D.E.A. - Basic - ARRA	975,448	0
259	I.D.E.A. - Preschool - ARRA	36,585	137
263	Title V Carry-Over/Summer	0	0
270	Title II - A (2.0)	175,134	160,367
271/272/ 273	Title II-A Carry-Over/Summer	5,607	21,304
275	Title II - D	1,201	0
276/277/ 278	Title II-D Carry-Over/Summer	1,061	0
280	Title IV (DFSCA)	0	0
281/282/ 283	Title IV (DFSCA) Carry Over/Summer	0	0
290	Job Training Partnership Act	5,797	11,000
361	Vocational Education, P.L. 101-392	32,378	36,147
460-461	Flap Grant - Chinese (2.1 to 0)	<u>242,626</u>	<u>300,373</u>
<b>TOTAL: FEDERAL PROGRAMS</b>		<b>\$ 3,685,406</b>	<b>\$ 3,589,093</b>
		<b>\$</b>	<b>\$ 2,426,583</b>



## **EXPLANATION OF ACCOUNTS**

### **SPECIAL REVENUE FUNDS (Continued)**

#### **OTHER STATE PROGRAMS**

Special grants which are specifically designed to accomplish a definite objective not provided for in the Board's budget.

#### **NONPUBLIC SCHOOL PROGRAMS**

Activities for students attending a school established by an agency other than the State, a subdivision of the State, or the federal government, which usually is supported primarily by other than public funds.

#### **OTHER LOCAL PROJECTS**

Special grants for specific purposes with funding provided by foundations, state government and private corporations.

**DETAILED APPROPRIATIONS  
SPECIAL REVENUE FUNDS**

<u>Program</u>	<u>Actual 2010-11</u>	<u>Budget 2011-12</u>	<u>Proposed 2012-13</u>
<b>STATE PROGRAMS</b>			
431 Healthy Community Development	\$ 6,240	\$ 0	\$ 0
450 Safe Route to Schools	25,929	0	0
501 Non-Public School Textbooks, C. 194	67,221	80,409	80,409
502/505 Non-Public Auxiliary Services - Ch. 192	112,713	147,596	146,474
506/508 Non-Public Handicapped - Ch. 193	128,024	144,803	144,803
509 Non-Public Nursing Services	<u>111,868</u>	<u>114,853</u>	<u>114,853</u>
<b>TOTAL: STATE PROGRAMS</b>	\$ <u>451,995</u>	\$ <u>487,661</u>	\$ <u>486,539</u>
<b>OTHER LOCAL PROJECTS</b>			
001 NJSBAIG	\$ 2,500	\$ 9,721	\$ 0
002 MCIA - MHS Conflict Resolution	288	1,460	0
003 MFEE-Mt. Hebron	10,405	27	0
004 MFEE - District Wide	8,400	0	0
004 Nishuane - Various Grants	0	8,500	0
005 MCIA - Peer Leadership	0	1,318	0
006 MFEE- MHS - CST	284	0	0
006 Mt. Hebron - Various Grant	0	6,000	0
007 MFEE - Bradford	8,543	10,759	0
008 MFEE - Hillside	8,083	5,119	0
009 MFEE - DOI	4,530	0	0
009 Bullock - Various Grant	0	4,031	0
010 MHS - Guidance	60	22	0
011 MCIA - Glenfield	0	0	0
011 MFEE - Mt. Hebron	29,930	9,416	0
012 MFEE - Nishuane	4,620	7,827	0
013 MFEE - Northeast	4,885	11,367	0
014 DLC - PTA Grant	234	1,974	0
015/034 PSE&G Grant - Rand	2,698	33	0

**DETAILED APPROPRIATIONS  
SPECIAL REVENUE FUNDS**

101

Program		Actual 2010-11	Budget 2011-12	Proposed 2012-13
<b>STATE PROGRAMS (Continued)</b>				
015	Glenfield - Various Grants	\$ 0	\$ 5,000	\$ 0
016	Mountainside Grant - Health & Wellness	0	1,020	0
017	MFEE - Rand	4,104	10,321	0
018	Watchung - Various Grants	25,863	72	0
019	MFEE - Renaissance	15,518	9,155	0
020	Central Office - Various Grants	16,410	36,004	0
021/032/03	Delta Dental - Dental Assist.	6,200	9,760	0
022	DD Council Fellowship	0	343	0
023	MFEE - Montclair HS	1,665	0	0
024	Hoopapaloza	256	0	0
025	MCIA Grants	12,746	11,512	0
026	MFEE - Hillside	14	0	0
027	DOI - Mega Skills grant	552	40	0
028	MHS - Fed Challenge	189	16,316	0
029	MFEE - Edgemont	5,272	6,627	0
030	Fieldhouse	84	0	0
031	MFEE - Rand	728	0	0
035	Hillside - Various Grants	6,594	2,211	0
036	Physh Ed - MHS	0	150	0
037	MHS Athletics - Special Education	0	4,328	0
038	MFEE - DOI - Ipods	62	0	0
039	MHS - Allstate grant	0	2,000	0
040	MFEE - Watchung	8,109	7,253	0
041	PTA Grant - Renaissance	10,000	0	0
042	MFEE - Northeast	179	0	0
043	MFEE - Glenfield	26,203	14,642	0
044	MFEE - MHS	105,042	72,936	0
045	MHS - Various Grants	990	4,285	0
046	Edgemont - Various Grants	11,021	7,325	0
047	MFEE - Pupil Services	1,599	1	0
048	WA - Lowes Toolbox for Education	0	265	0
049	Northeast - Various Grants	4,998	3,617	0
	<b>TOTAL: OTHER LOCAL PROJECTS</b>	\$ 349,858	\$ 302,757	\$ 0
	<b>TOTAL SPECIAL REVENUE FUNDS</b>	\$ 4,487,259	\$ 4,379,511	\$ 2,913,122
	<b>TOTAL BUDGET</b>	\$ 107,408,060	\$ 111,499,656	\$ 114,229,270